

FY2016 - National Brownfields Grant Proposal Programmatic Capability Evaluation - Assessment			
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Proposal Number:	Applicant:	State:	
R04-16-A-037	The City of Greenwood	MS	
Date:	Reviewer:		Programmatic Capability Score: (40 points maximum)
2/1/2016			40

Ranking Criteria			
[refer to the Guidelines for additional information on all ranking criteria]			
Ranking Criteria	Comments		Score
V.B.5.a. Programmatic Capability - All applicants must respond to ranking criterion [28 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	28
Describe the organizational structure you will utilize to ensure the timely and successful expenditure of funds and completion of all technical, administrative and financial requirements of the project and grant. Include a brief discussion of the key staff including their roles, expertise, qualifications, and experience.			
Describe the system(s) you have in place to appropriately acquire any additional expertise and resources (e.g. contractors or subawardees) required to successfully complete the project. Please refer to Section IV.F regarding contractors and subawards.			28

Ranking Criteria	Comments		Score
V.B.5.b. Audit Findings - All applicants must respond to ranking criterion [2 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	2
Describe any adverse audit findings. If you have had problems with the administration of any grants (e.g., compliance reporting, expenditure of funds), please describe how you have corrected, or are correcting, the problems. If you have not, please affirm that you have not had any adverse audit findings. Respond to this criterion regardless of whether or not you have had a federal or non-federal assistance agreement. <i>[Failure to address this section may result in zero points for this factor.]</i>			2

Ranking Criteria	Comments		Score
V.B.5.c.i. Past Performance and Accomplishments - Applicant who currently or has ever received an EPA Brownfields Grant [10 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	0
<p>1. Compliance with Grant Requirements (5 Points)</p> <p>Discuss your compliance with the work plan, schedule and terms and conditions. Include whether you have made, or are making, progress towards achieving the expected results of the grant in a timely manner. If you are not, please explain why. Discuss what corrective measures you took, or are taking, and how the corrective measures were documented and communicated.</p> <p>Discuss your history of timely and acceptable quarterly performance and grant deliverables, as well as, ongoing Assessment, Cleanup and Redevelopment Exchange System (ACRES) reporting.</p> <p>If you have an open EPA Brownfield grant(s), please explain your need for additional funding. Additionally, for all open grant(s) indicate the grant period (start and end date), if there are funds remaining, and the plan to expend funds by the end of the grant period.</p> <p>For all closed EPA Brownfields grant(s), indicate if there were funds remaining at the time of closure, the amount of remaining funds and a brief explanation of why the funds were not expended.</p>			0

2. Accomplishments (5 Points) Describe the accomplishments (including specific outputs and outcomes) of your grant funded program, including at minimum, the number of sites assessed and/or cleaned up. Discuss whether these outputs and outcomes were accurately reflected in ACRES at the time of this proposal submission, and if not, please explain why.			0
Ranking Criteria	Comments		Score
V.B.5.c.ii. Past Performance and Accomplishments - Applicant who has not received an EPA Brownfields Grant but has received other federal or non-federal assistance agreements [10 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	10
1. Purpose and Accomplishments (5 Points) Describe the awarding agency/organization, amount of funding, and purpose of the grant(s) you have received. Discuss the accomplishments (including specific outputs and outcomes) of the project supported by these grants, including specific measures of success for the project supported by each type of grant received.			5
2. Compliance with Grant Requirements (5 Points) Describe your compliance with the work plan, schedule and terms and conditions. Include whether you made, or are making, progress towards achieving the expected results of the grant in a timely manner. Discuss what corrective measures you took, or are taking, and how the corrective measures were documented and communicated. Discuss your history of timely and acceptable reporting, as required by the awarding agency/organization.			5
Ranking Criteria			Score
V.B.5.c.iii. Past Performance and Accomplishments - Applicant who has never received any type of federal or non-federal assistance agreements [5 points]			
General Comments (Optional) Reviewers may include any general comments on the applicant's response to the Programmatic Capability criteria. These comments will not impact subcriteria scores or the final Programmatic Capability score.			

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Proposal Number (use format R01-16-A-001): Applicant Name: State: Reviewer's Name: Reviewer's Organization: Date:	R04-16-A-037 City of Greenwood MS [REDACTED] EPA Region 4 2/22/2016	Ranking Criteria Score: (max. points 160)	Post-Discussion Score:	Post-Discussion Notes
		158	160	
Note: The Ranking Criteria Score does not include the Programmatic Capability Score. Scores should be expressed in whole numbers only. Document score decisions below and provide substantive comments that provide the basis for your score.				

Ranking Criteria	Total Score Change
[refer to the Guidelines for additional information on all ranking criteria]	2

Ranking Criteria		Original Score	Score Change	Post-Discussion Notes: REASON for Score Change
V.B.1. COMMUNITY NEED [50 points] This section of your proposal provides the context for your project. The needs defined in this section should provide the foundation of your later discussion of the brownfields project, planned community engagement and partnerships, and the ways the project will ultimately benefit your targeted community (both outputs and outcomes). This section of your narrative should identify your targeted community, as well as the community's brownfield issues and the impacts they have on the targeted community in which they are located. This section should also present the environmental, health and/or welfare, and economic challenges faced by the targeted community as related to its brownfields. Proposals will be evaluated on the quality and extent to which you have presented a compelling picture of your brownfield(s) and the needs of your targeted community. All proposals should demonstrate how the grant will serve a community(ies) to address or facilitate the identification and reduction of threats to the health or welfare of children, pregnant women, minority or low-income communities, or other sensitive populations, and will serve a community(ies) that is unable to draw on other sources of funding because of the small population or low income of the community. Coalition proposals should demonstrate how the grant will serve coalition partners and communities that would otherwise not have access to resources to address brownfields. For example, a state or county may put together a coalition that includes small communities that do not have the capacity to apply for brownfields funding on their own.		49	1	
Criteria	Comments	Criterion Score	Score Change (e.g. -1, +2)	
V.B.1.a. Targeted Community and Brownfields [25 points] 1.a.i. Targeted Community Description (5 points) Include a brief description of your city, town, or geographic area to provide the reader some background on its cultural and industrial history that establishes the context for your brownfield challenges. Within this geographic area, identify and describe the targeted community where you plan to perform assessment activities, such as a neighborhood, district, corridor, census tract, or other locality around which your project will focus.	Strengths (Reasons for awarding points) [REDACTED]	Weaknesses (Reasons for not awarding points) [REDACTED]	24	1
1.a.ii. Demographic Information (5 points) Provide demographic information about your targeted community including pertinent indicators of population, unemployment, poverty, minorities, and income such as those shown in the suggested table below, and clearly cite the sources of your data.	[REDACTED]	[REDACTED]	5	
1.a.iii. Description of Brownfields (10 points) Describe the brownfields sites in your targeted community. Include information on the nature and extent of your brownfields (such as past land uses and site activities, potentially related environmental issues or contaminants, and current conditions), real or perceived negative environmental impacts associated with the brownfields, and brownfields' proximity to the targeted community.	[REDACTED]	[REDACTED]	10	
1.a.iv. Cumulative Environmental Issues (5 points) In addition to the presence of brownfield sites, provide a summary (using available information) of other various cumulative environmental issues (e.g. siting of power plants, incinerators, industry, landfills, congested highways, or other sources of air, water and land pollution) or other environmental justice concerns (such as overburdening from existing sources of pollution) which may be present.	[REDACTED]	[REDACTED]	4	1
V.B.1.b. Impacts on Targeted Community [10 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	10	

Ranking Criteria			Original Score	Score Change	
Using existing available information, please respond to the items below			10		
<ul style="list-style-type: none"> • Discuss impacts the brownfields have on public health or welfare of your targeted community. • Provide information describing the threats to health and welfare to sensitive groups in the targeted community who are potentially subject to the environmental exposures, including brownfields. (Please refer to FAQs for information on sensitive populations.) • Describe how cumulative environmental and/or brownfield issues have disproportionately impacted your targeted community. 					
V.B.1.c. Financial Need (15 points)	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	15	-	
1.c.i. Economic Conditions (5 points) Describe why you, as the applicant, need this funding and are unable to draw on other sources of funding because of a small population, low income or other factors of the targeted community. Describe how local economic conditions may have been made worse due to industrial decline, plant closures, natural disasters, or other significant economic disruptions.			5		

Ranking Criteria			Original Score	Score Change	
1.c.ii. Economic Effects of Brownfields (10 points) Elaborate on the demographic table above (Section V.B.1.a) and discuss the key economic effects (e.g. reduced tax base, lost jobs and business opportunities, depressed property values, ongoing costs to secure vacant properties, etc.) of the brownfields on the targeted community. Describe other economic effects associated with brownfields such as blight, property vacancy, community disinvestment, burden on municipal services etc. To the extent that this discussion may include quantitative estimates and statistics, clearly cite the sources of such data.			10		
V.B.2. PROJECT DESCRIPTION AND FEASIBILITY OF SUCCESS [50 points] This section of your proposal describes your project and how it will be implemented. This section should demonstrate the feasibility of the project you will fund with this grant, and the extent to which the grant will stimulate the availability of other funds for environmental assessment or remediation, and the subsequent reuse of the target area in which the brownfield site(s) is located. Proposals will be evaluated, as further described below, on the quality and extent to which you demonstrate: - How your project will further the targeted community's land use and revitalization plans or vision; - a reasonable approach and methodology to achieve project goals, and expend funds in a timely and efficient manner; - a realistic basis for project costs; - a reasonable plan to track and measure project progress; and - the availability of, and access to, sufficient resources to complete the project. All proposals should demonstrate how the majority of grant funds are allocated for tasks directly associated with environmental site assessments. Site-specific proposals should demonstrate how the task descriptions and budget justify the need for the amount of funding requested for the proposed site. Coalition proposals should demonstrate how the grant funds will address a minimum of five sites as well as sites located in each coalition member's jurisdiction.			50		
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.2.a. Project Description, Project Timing and Site Selection [25 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	25		
2.a.i. Project Description (15 points) Describe the project that will be funded under this grant and how the project aligns with the targeted community's land use and revitalization plans. In addition to the description of the grant-funded assessment work, describe the redevelopment strategy or projected redevelopment for the property or properties that are assessed.			15		
2.a.ii. Project Timing (5 points) Describe your approach for implementing and executing key project activities within the three year period of performance. Specifically address the timing of key project activities (including contractor procurement, site selection, and securing site access) and state who will be responsible for implementing/completing those activities.			5		
2.a.iii. Site Selection (5 points) For community-wide proposals, describe the process for prioritizing and selecting sites to assess, and for obtaining access to those sites. OR For assessment coalition proposals, describe the proposed governance structure amongst your coalition partners which be implemented to prioritize and select sites to assess, and the process for obtaining access to those sites. OR For site-specific assessment proposals describe the existing conditions of the subject property including anticipated levels of contamination, size, and/or status of ownership of the site.			5		
V.B.2.b. Task Descriptions and Budget Table [20 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	20		
2.b.i. Task Descriptions (15 points) List the tasks required to implement the proposed project, including the work that will take place under each grant-funded task and any additional work or services necessary to carry out the project that will be funded by sources other than this grant. Identify and enumerate specific outputs from the project, which may include, but are not limited to, Phase I environmental site assessments, Phase II environmental site assessments, site cleanup plans, area-wide plans, or site inventories. [Refer to Section I.F.1 for an explanation of outputs.] Provide a cost estimate for each grant-funded task, which describes the basis for the estimated costs, and specifies costs by the budget categories shown in the table below. Applicants requesting hazardous substance and petroleum funding in the same proposal must distinguish hazardous substance related tasks from petroleum related tasks. Where appropriate, present unit costs and quantify work products (e.g., Contractual Costs: Conduct Phase I assessments on five sites at a cost of \$2,500 each for a total of \$12,500). Explain any costs that appear to be atypical (i.e., unusually high or low). Do not include tasks for activities that are ineligible uses of funds under EPA's assessment grant (e.g., land acquisition, building demolition that is not necessary to assess contamination at the site, building or site preparation, or administrative costs, such as indirect costs). Discuss how you plan to track and measure your progress in achieving the project results (outcomes and outputs).			15		

Ranking Criteria			Original Score	Score Change	
2.B.ii. Budget Table (5 points) The table format below can be used to present the allocation of EPA grant funds to the specific tasks described above. Specify the costs by budget category. Include ONLY EPA grant funds in this table. Activities not supported by the grant should not be included in the budget table. Applicants requesting hazardous substance and petroleum funding in the same proposal must provide either two separate budget tables, or two separate line items within one budget table, which distinguish hazardous substance funds from petroleum funds. Note: EPA encourages the use of the table format below.			5		
V.B.2.c. Ability to Leverage (5 Points) Describe other sources of funding or resources that you have, or may be seeking, to ensure the successful revitalization of brownfields sites assessed with this grant. This should include public or private resources (beyond this grant) to achieve the assessment, cleanup, and/or redevelopment needs of the brownfields sites. Attach copies of any letters or documentation to substantiate firm commitments of leveraged funding. If you are not yet able to identify sources of leveraged funding needed for this project, then provide a recent example where you or your project partners have successfully leveraged resources to achieve an environmental or revitalization goal of your community (not necessarily on a brownfields site).			Strengths (Reasons for awarding points) Weaknesses (Reasons for not awarding points)	5	
V.B.3. COMMUNITY ENGAGEMENT AND PARTNERSHIPS (35 points) This section of your proposal demonstrates how you will inform involve and inform the community and other stakeholders during the planning and implementation of your project. Your responses to the criteria will also explain how your proposed community engagement plan will meet the needs of the targeted community identified in the Community Need (Section V.B.1) portion of your proposal and identify the stakeholders and partners necessary to achieve the benefits discussed in Project Benefits (Section V.B.4). Proposals will be evaluated on the quality and extent to which they: - demonstrate actions or plans to effectively involve and inform the targeted community and relevant stakeholders; - identify the relevancy of the local/state/tribal environmental authority to the project; - identify roles of other relevant governmental partnerships; and - identify the relevant roles of community organizations and affirm their involvement in the project through commitment letters. Community-wide proposals should demonstrate how the whole community, not just localized groups directly affected by a site or sites, has provided input from the project inception and will be engaged throughout the project. Site-Specific proposals should discuss and demonstrate meaningful efforts to involve and inform community groups or representatives directly affected by the site, in addition to the broader community. Coalition proposals should demonstrate how all communities addressed through this project have provided input from the beginning of the project, and will be engaged and informed throughout the project. Coalition proposals should demonstrate that the grant recipient will ensure that community engagement is tailored specifically to the needs of each targeted community and coalition member.			34	1	
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.3.a. Plan for Involving Targeted Community & Other Stakeholders; and Communicating Project Progress (15 points)	Strengths (Reasons for awarding points) Weaknesses (Reasons for not awarding points)		15	0	
3.a.i. Community Involvement Plan (10 points) Discuss your plan for involving the targeted community and other stakeholders (such as neighborhood organizations, citizens groups, property owners, lenders, business organizations and developers) in the planning and implementation of your project (which may include project planning, site selection for assessments, cleanup decisions, and reuse planning).			10		
3.a.ii. Communicating Progress (5 points) Describe your plans for communicating the progress of your project to community members. Also, describe how the identified communication plans are appropriate and effective for the targeted community(ies). Note: Applicants may address this criterion by various means that show meaningful public engagement where information is shared and views and input are actively solicited, including public meetings, webinars, use of media, and internet forums. Applicants must demonstrate how they will engage the targeted community in meaningful ways to ensure success of the proposed project.			5		
V.B.3.b. Partnerships with Government Agencies (10 points)	Strengths (Reasons for awarding points) Weaknesses (Reasons for not awarding points)		10	0	
3.b.i. Local/State/Tribal Environmental Authority (5 points) Please identify and provide information on the agency which runs the relevant brownfields, voluntary cleanup or other similar program at the local/state/tribal level (i.e., the environmental agency and/or health agency).			5		
3.b.ii. Other Governmental Partnerships (5 points) Identify and provide information on other relevant federal, state, and/or local governmental agencies with which you will partner during your assessment project (e.g., EPA, DOT, HUD, a health agency).			5		
V.B.3.c. Partnerships with Community Organizations (10 points)	Strengths Weaknesses (Reasons for not awarding points)		9	1	
3.c.i. Community Organization Description & Role (5 points) Include a description of each community organization involved in your project, as well as, their role in and commitments to the planning and implementation of the project. EPA may conduct reference checks to ensure that organizations identified are supportive and involved with the brownfields project.			5		

Ranking Criteria			Original Score	Score Change	
3.c.ii. Letters of Commitment (5 points) Attach current letters to the proposal from all of the community organizations you have discussed. These letters should discuss their support for the project, and describe and affirm their roles and commitments to the planning and implementation of the project. The numbers of partners is not as important as the contributions and the relevance of their organization.			4	1	
V.B.4. PROJECT BENEFITS (25 points) This section of your proposal describes the anticipated outcomes and benefits expected from your project in the context of the needs you discussed in the Community Need (Section V.B.1), the broader planning efforts as discussed in the Project Description (Section V.B.2), including sustainable redevelopment and the near-term efforts to support sustainable environmental practices in the community. It will also describe how the outcomes of this assessment work will contribute to the community plan for the revitalization of brownfields sites. Proposals will be evaluated on the quality and extent to which they demonstrate the potential of the project, or the development plan for the project area, to realize significant outcomes and benefits to the health/welfare and environment of the community, facilitate environmentally sustainable redevelopment planning and equitable development, and stimulate economic or non-economic benefits.			25	-	
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.4.a. Health and/or Welfare and Environment (10 points)			10	-	
4.a.i. Health and/or Welfare Benefits (5 points) Describe the health and/or welfare benefits anticipated from this grant (or broader project), and how these benefits will address the health and/or welfare challenges discussed in the Community Need section of your narrative (Section V.B.1).			5		
4.a.ii. Environmental Benefits (5 points) Describe the environmental benefits anticipated from this grant (or broader project), and how these benefits will address the environmental challenges discussed in the Community Need section of your narrative (Section V.B.1).			5		
V.B.4.b. Environmental Benefits from Infrastructure Reuse/Sustainable Reuse (8 points)			8	-	
4.b.i. Policies, Planning, and Other Tools (5 points) Provide examples of how you will use your community or organization's policies, ordinances, planning or other tools to foster and implement sustainable development outcomes, including the use of existing infrastructure, for sites addressed with this grant. Examples of sustainable development practices are listed in Section I.D of these guidelines.			5		
4.b.ii. Integrating Equitable Development or Livability Principles (3 points) Describe how your approach to address and revitalize brownfield sites will incorporate equitable development practices or the HUD-DOT-EPA Livability Principles, such as improved transportation choices, affordable housing, and other considerations as described in Section I.D of these guidelines.			3		
V.B.4.c. Economic and Community Benefits (long-term benefits) (7 points)			7	-	
4.c.i. Economic or Other Benefits (5 points) Discuss potential outcomes and economic benefits, such as increased employment and expanded tax base, which may be achieved through the redevelopment of sites assessed under this grant (be as specific as possible), or discuss non-economic benefits associated with sites to be reused for greenspace or other not-for-profit activities. Examples may include areas redeveloped for uses such as parks, recreation areas, greenways, environmental buffers and other not-for-profit, governmental or charitable organization spaces libraries, schools, health centers, community centers, fire stations, etc.			5		
4.c.ii. Job Creation Potential: Partnerships with Workforce Development Programs (2 points) Describe any planned efforts to promote local hiring and procurement or link members of the community to potential employment opportunities in brownfields assessment, cleanup, or redevelopment related to your proposed projects. Such efforts may include, but are not limited to partnering with local workforce development entities or Brownfields job training grantees.			2		
General Comments (Optional) Reviewers may include any general comments on the applicant's response to the Ranking criteria. These comments will not impact subcriteria scores or the final Ranking score.					

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Proposal Number (use format R01-16-A-001):	R04-16-A-037	Ranking Criteria Score: (max. points 160)	Post-Discussion Score:	Post-Discussion Notes
Applicant Name:	City of Greenwood, Mississippi			
State:	MS			
Reviewer's Name:				
Reviewer's Organization:	EPA, Region 10			
Date:	2/17/2016			
Note: The Ranking Criteria Score does not include the Programmatic Capability Score Scores should be expressed in whole numbers only. Document score decisions below and provide substantive comments that provide the basis for your score.			146	148

Ranking Criteria	Total Score Change
[refer to the Guidelines for additional information on all ranking criteria]	2

Ranking Criteria		Original Score	Score Change	Post-Discussion Notes: REASON for Score Change
V.B.1. COMMUNITY NEED [50 points] This section of your proposal provides the context for your project. The needs defined in this section should provide the foundation of your later discussion of the brownfields project, planned community engagement and partnerships, and the ways the project will ultimately benefit your targeted community (both outputs and outcomes). This section of your narrative should identify your targeted community, as well as the community's brownfield issues and the impacts they have on the targeted community in which they are located. This section should also present the environmental, health and/or welfare, and economic challenges faced by the targeted community as related to its brownfields. Proposals will be evaluated on the quality and extent to which you have presented a compelling picture of your brownfield(s) and the needs of your targeted community. All proposals should demonstrate how the grant will serve a community(ies) to address or facilitate the identification and reduction of threats to the health or welfare of children, pregnant women, minority or low-income communities, or other sensitive populations; and will serve a community(ies) that is unable to draw on other sources of funding because of the small population or low income of the community. Coalition proposals should demonstrate how the grant will serve coalition partners and communities that would otherwise not have access to resources to address brownfields. For example, a state or county may put together a coalition that includes small communities that do not have the capacity to apply for brownfields funding on their own.		43	1	
Criteria	Comments	Criterion Score	Score Change (e.g. -1, +2)	
V.B.1.a. Targeted Community and Brownfields [25 points] 1.a.i. Targeted Community Description (5 points) Include a brief description of your city, town, or geographic area to provide the reader some background on its cultural and industrial history that establishes the context for your brownfield challenges. Within this geographic area, identify and describe the targeted community where you plan to perform assessment activities, such as a neighborhood, district, corridor, census tract, or other locality around which your project will focus.	Strengths (Reasons for awarding points) Weaknesses (Reasons for not awarding points)	22	1	
1.a.ii. Demographic Information (5 points) Provide demographic information about your targeted community including pertinent indicators of population, unemployment, poverty, minorities, and income such as those shown in the suggested table below, and clearly cite the sources of your data.		4		
1.a.iii. Description of Brownfields (10 points) Describe the brownfields sites in your targeted community. Include information on the nature and extent of your brownfields (such as past land uses and site activities, potentially related environmental issues or contaminants, and current conditions), real or perceived negative environmental impacts associated with the brownfields, and brownfields' proximity to the targeted community.		5		
1.a.iv. Cumulative Environmental Issues (5 points) In addition to the presence of brownfield sites, provide a summary (using available information) of other various cumulative environmental issues (e.g. siting of power plants, incinerators, industry, landfills, congested highways, or other sources of air, water and land pollution) or other environmental justice concerns (such as overburdening from existing sources of pollution) which may be present.		8	1	
V.B.1.b. Impacts on Targeted Community [10 points] Using existing available information, please respond to the items below.	Strengths (Reasons for awarding points) Weaknesses (Reasons for not awarding points)	5		
• Discuss impacts the brownfields have on public health or welfare of your targeted community. • Provide information describing the threats to health and welfare to sensitive groups in the targeted community who are potentially subject to the environmental exposures, including brownfields. (Please refer to FAQs for information on sensitive populations.) • Describe how cumulative environmental and/or brownfield issues have disproportionately impacted your targeted community.		9		
V.B.1.c. Financial Need [15 points] 1.c.i. Economic Conditions (5 points) Describe why you, as the applicant, need this funding and are unable to draw on other sources of funding because of a small population, low income or other factors of the targeted community. Describe how local economic conditions may have been made worse due to industrial decline, plant closures, natural disasters, or other significant economic disruptions.		9		
		12		
		4		

Ranking Criteria			Original Score	Score Change	
1.c.ii. Economic Effects of Brownfields (10 points) Elaborate on the demographic table above (Section V.B.1.a) and discuss the key economic effects (e.g. reduced tax base, lost jobs and business opportunities, depressed property values, ongoing costs to secure vacant properties, etc.) of the brownfields on the targeted community. Describe other economic effects associated with brownfields such as blight, property vacancy, community disinvestment, burden on municipal services etc. To the extent that this discussion may include quantitative estimates and statistics, clearly cite the sources of such data.			8		
V.B.2. PROJECT DESCRIPTION AND FEASIBILITY OF SUCCESS [50 points] This section of your proposal describes your project and how it will be implemented. This section should demonstrate the feasibility of the project you will fund with this grant, and the extent to which the grant will stimulate the availability of other funds for environmental assessment or remediation, and the subsequent reuse of the target area in which the brownfield site(s) is located. Proposals will be evaluated, as further described below, on the quality and extent to which you demonstrate:-- - How your project will further the targeted community's land use and revitalization plans or vision; - a reasonable approach and methodology to achieve project goals, and expend funds in a timely and efficient manner; - a realistic basis for project costs; - a reasonable plan to track and measure project progress; and - the availability of, and access to, sufficient resources to complete the project. All proposals should demonstrate how the majority of grant funds are allocated for tasks directly associated with environmental site assessments. Site-specific proposals should demonstrate how the task descriptions and budget justify the need for the amount of funding requested for the proposed site. Coalition proposals should demonstrate how the grant funds will address a minimum of five sites as well as sites located in each coalition member's jurisdiction.			46	1	
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.2.a. Project Description, Project Timing and Site Selection [25 points]	Strengths (Reasons for awarding points)		21	1	
2.a.i. Project Description (15 points) Describe the project that will be funded under this grant and how the project aligns with the targeted community's land use and revitalization plans. In addition to the description of the grant-funded assessment work, describe the redevelopment strategy or projected redevelopment for the property or properties that are assessed.			13	1	
2.a.ii. Project Timing (5 points) Describe your approach for implementing and executing key project activities within the three year period of performance. Specifically address the timing of key project activities (including contractor procurement, site selection, and securing site access) and state who will be responsible for implementing/completing those activities.			4		
2.a.iii. Site Selection (5 points) For community-wide proposals, describe the process for prioritizing and selecting sites to assess, and for obtaining access to those sites. OR For assessment coalition proposals, describe the proposed governance structure amongst your coalition partners which be implemented to prioritize and select sites to assess, and the process for obtaining access to those sites. OR For site-specific assessment proposals describe the existing conditions of the subject property including anticipated levels of contamination, size, and/or status of ownership of the site.			4		
V.B.2.b. Task Descriptions and Budget Table [20 points]	Strengths (Reasons for awarding points)		20		
2.b.i. Task Descriptions (15 points) List the tasks required to implement the proposed project, including the work that will take place under each grant-funded task and any additional work or services necessary to carry out the project that will be funded by sources other than this grant. Identify and enumerate specific outputs from the project, which may include, but are not limited to, Phase I environmental site assessments, Phase II environmental site assessments, site cleanup plans, area-wide plans, or site inventories. [Refer to Section I.F.1 for an explanation of outputs.] Provide a cost estimate for each grant-funded task, which describes the basis for the estimated costs, and specifies costs by the budget categories shown in the table below. Applicants requesting hazardous substance and petroleum funding in the same proposal must distinguish hazardous substance related tasks from petroleum related tasks. Where appropriate, present unit costs and quantify work products (e.g., Contractual Costs: Conduct Phase 1 assessments on five sites at a cost of \$2,500 each for a total of \$12,500). Explain any costs that appear to be atypical (i.e., unusually high or low). Do not include tasks for activities that are ineligible uses of funds under EPA's assessment grant (e.g., land acquisition, building demolition that is not necessary to assess contamination at the site, building or site preparation, or administrative costs, such as indirect costs). Discuss how you plan to track and measure your progress in achieving the project results (outcomes and outputs).			15		

Ranking Criteria			Original Score	Score Change	
2.b.ii. Budget Table (5 points) The table format below can be used to present the allocation of EPA grant funds to the specific tasks described above. Specify the costs by budget category. Include ONLY EPA grant funds in this table. Activities not supported by the grant should not be included in the budget table. Applicants requesting hazardous substance and petroleum funding in the same proposal must provide either two separate budget tables, or two separate line items within one budget table, which distinguish hazardous substance funds from petroleum funds. Note: EPA encourages the use of the table format below.			5		
V.B.2.c. Ability to Leverage (5 Points) Describe other sources of funding or resources that you have, or may be seeking, to ensure the successful revitalization of brownfields sites assessed with this grant. This should include public or private resources (beyond this grant) to achieve the assessment, cleanup, and/or redevelopment needs of the brownfields sites. Attach copies of any letters or documentation to substantiate firm commitments of leveraged funding. If you are not yet able to identify sources of leveraged funding needed for this project, then provide a recent example where you or your project partners have successfully leveraged resources to achieve an environmental or revitalization goal of your community (not necessarily on a brownfields site).			Weaknesses (Reasons for not awarding points) 5		
V.B.3. COMMUNITY ENGAGEMENT AND PARTNERSHIPS (35 points) This section of your proposal demonstrates how you will inform involve and inform the community and other stakeholders during the planning and implementation of your project. Your responses to the criteria will also explain how your proposed community engagement plan will meet the needs of the targeted community identified in the Community Need (Section V.B.1) portion of your proposal and identify the stakeholders and partners necessary to achieve the benefits discussed in Project Benefits (Section V.B.4). Proposals will be evaluated on the quality and extent to which they: - demonstrate actions or plans to effectively involve and inform the targeted community and relevant stakeholders; - identify the relevancy of the local/state/tribal environmental authority to the project; - identify roles of other relevant governmental partnerships; and - identify the relevant roles of community organizations and affirm their involvement in the project through commitment letters. Community-wide proposals should demonstrate how the whole community, not just localized groups directly affected by a site or sites, has provided input from the project inception and will be engaged throughout the project. Site-Specific proposals should discuss and demonstrate meaningful efforts to involve and inform community groups or representatives directly affected by the site, in addition to the broader community. Coalition proposals should demonstrate how all communities addressed through this project have provided input from the beginning of the project, and will be engaged and informed throughout the project. Coalition proposals should demonstrate that the grant recipient will ensure that community engagement is tailored specifically to the needs of each targeted community and coalition member.			35		
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.3.a. Plan for Involving Targeted Community & Other Stakeholders; and Communicating Project Progress (15 points) 3.a.i. Community Involvement Plan (10 points) Discuss your plan for involving the targeted community and other stakeholders (such as neighborhood organizations, citizens groups, property owners, lenders, business organizations and developers) in the planning and implementation of your project (which may include project planning, site selection for assessments, cleanup decisions, and reuse planning).	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	10	0	
3.a.ii. Communicating Progress (5 points) Describe your plans for communicating the progress of your project to community members. Also, describe how the identified communication plans are appropriate and effective for the targeted community(ies). <i>Note: Applicants may address this criterion by various means that show meaningful public engagement where information is shared and views and input are actively solicited, including public meetings, webinars, use of media, and internet forums. Applicants must demonstrate how they will engage the targeted community in meaningful ways to ensure success of the proposed project.</i>			5		
V.B.3.b. Partnerships with Government Agencies (10 points) 3.b.i. Local/State/Tribal Environmental Authority (5 points) Please identify and provide information on the agency which runs the relevant brownfields, voluntary cleanup or other similar program at the local/state/tribal level (i.e., the environmental agency and/or health agency).	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	10	0	
3.b.ii. Other Governmental Partnerships (5 points) Identify and provide information on other relevant federal, state, and/or local governmental agencies with which you will partner during your assessment project (e.g., EPA, DOT, HUD, a health agency).			5		
V.B.3.c. Partnerships with Community Organizations (10 points) 3.c.i. Community Organization Description & Role (5 points) Include a description of each community organization involved in your project, as well as, their role in and commitments to the planning and implementation of the project. EPA may conduct reference checks to ensure that organizations identified are supportive and involved with the brownfields project.	Strengths	Weaknesses (Reasons for not awarding points)	10	0	
			5		

Ranking Criteria			Original Score	Score Change	
3.c.ii. Letters of Commitment (5 points) Attach current letters to the proposal from all of the community organizations you have discussed. These letters should discuss their support for the project, and describe and affirm their roles and commitments to the planning and implementation of the project. The numbers of partners is not as important as the contributions and the relevance of their organization			5		
V.B.4. PROJECT BENEFITS (25 points) This section of your proposal describes the anticipated outcomes and benefits expected from your project in the context of the needs you discussed in the Community Need (Section V.B.1), the broader planning efforts as discussed in the Project Description (Section V.B.2), including sustainable redevelopment and the near-term efforts to support sustainable environmental practices in the community. It will also describe how the outcomes of this assessment work will contribute to the community plan for the revitalization of brownfields sites. Proposals will be evaluated on the quality and extent to which they demonstrate the potential of the project, or the development plan for the project area, to realize significant outcomes and benefits to the health/welfare and environment of the community, facilitate environmentally sustainable redevelopment planning and equitable development, and stimulate economic or non-economic benefits.			22	-	
Criteria	Comments		Criterion Score	Score Change (e.g., -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.4.a. Health and/or Welfare and Environment (10 points)	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	8	-	
4.a.i. Health and/or Welfare Benefits (5 points) Describe the health and/or welfare benefits anticipated from this grant (or broader project), and how these benefits will address the health and/or welfare challenges discussed in the Community Need section of your narrative (Section V.B.1)			4		
4.a.ii. Environmental Benefits (5 points) Describe the environmental benefits anticipated from this grant (or broader project), and how these benefits will address the environmental challenges discussed in the Community Need section of your narrative (Section V.B.1)			4		
V.B.4.b. Environmental Benefits from Infrastructure Reuse/Sustainable Reuse (8 points)	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	8	-	
4.b.i. Policies, Planning, and Other Tools (5 points) Provide examples of how you will use your community or organization's policies, ordinances, planning or other tools to foster and implement sustainable development outcomes, including the use of existing infrastructure, for sites addressed with this grant. Examples of sustainable development practices are listed in Section I.D. of these guidelines			5		
4.b.ii. Integrating Equitable Development or Livability Principles (3 points) Describe how your approach to address and revitalize brownfield sites will incorporate equitable development practices or the HUD-DOT-EPA Livability Principles, such as improved transportation choices, affordable housing, and other considerations as described in Section I.D. of these guidelines			3		
V.B.4.c. Economic and Community Benefits (long-term benefits) (7 points)	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	6	-	
4.c.i. Economic or Other Benefits (5 points) Discuss potential outcomes and economic benefits, such as increased employment and expanded tax base, which may be achieved through the redevelopment of sites assessed under this grant (be as specific as possible); or discuss non-economic benefits associated with sites to be reused for greenspace or other not-for-profit activities. Examples may include areas redeveloped for uses such as parks, recreation areas, greenways, environmental buffers and other not-for-profit, governmental or charitable organization spaces libraries, schools, health centers, community centers, fire stations, etc.			4		
4.c.ii. Job Creation Potential: Partnerships with Workforce Development Programs (2 points) Describe any planned efforts to promote local hiring and procurement or link members of the community to potential employment opportunities in brownfields assessment, cleanup, or redevelopment related to your proposed projects. Such efforts may include, but are not limited to partnering with local workforce development entities or Brownfields job training grantees			2		
General Comments (Optional) Reviewers may include any general comments on the applicant's response to the Ranking criteria. These comments will not impact subcriteria scores or the final Ranking score.					

FY2016 - National Brownfields Grant Proposal Evaluation - Assessment				
INSTRUCTIONS: To logically navigate through this form, enter the "Tab" keys. This will move you through the form on a question-by-question basis. If you hit the "Enter" key, you will be moved through the form vertically, which will no longer prompt you to answer questions on a question-by-question basis.				
Proposal Number (use format R01-16-A-001): Applicant Name: State: Reviewer's Name: Reviewer's Organization: Date:	R04-16-A-037 City of Greenwood MS [REDACTED] USEPA, ORD, OSP 2/25/2016	Ranking Criteria Score: (max. points 160)	Post-Discussion Score:	Post-Discussion Notes
		158	159	
Note: The Ranking Criteria Score does not include the Programmatic Capability Score Scores should be expressed in whole numbers only. Document score decisions below and provide substantive comments that provide the basis for your score.				

Ranking Criteria	Total Score Change
[refer to the Guidelines for additional information on all ranking criteria]	1

Ranking Criteria		Original Score	Score Change	Post-Discussion Notes: REASON for Score Change
V.B.1. COMMUNITY NEED [50 points] This section of your proposal provides the context for your project. The needs defined in this section should provide the foundation of your later discussion of the brownfields project, planned community engagement and partnerships, and the ways the project will ultimately benefit your targeted community (both outputs and outcomes). This section of your narrative should identify your targeted community, as well as the community's brownfield issues and the impacts they have on the targeted community in which they are located. This section should also present the environmental, health and/or welfare, and economic challenges faced by the targeted community as related to its brownfields. Proposals will be evaluated on the quality and extent to which you have presented a compelling picture of your brownfield(s) and the needs of your targeted community. All proposals should demonstrate how the grant will serve a community(ies) to address or facilitate the identification and reduction of threats to the health or welfare of children, pregnant women, minority or low-income communities, or other sensitive populations, and will serve a community(ies) that is unable to draw on other sources of funding because of the small population or low income of the community. Coalition proposals should demonstrate how the grant will serve coalition partners and communities that would otherwise not have access to resources to address brownfields. For example, a state or county may put together a coalition that includes small communities that do not have the capacity to apply for brownfields funding on their own.		49	1	
Criteria	Comments	Criterion Score	Score Change (e.g. -1, +2)	
V.B.1.a. Targeted Community and Brownfields [25 points] 1.a.i. Targeted Community Description (5 points) Include a brief description of your city, town, or geographic area to provide the reader some background on its cultural and industrial history that establishes the context for your brownfield challenges. Within this geographic area, identify and describe the targeted community where you plan to perform assessment activities, such as a neighborhood, district, corridor, census tract, or other locality around which your project will focus. 1.a.ii. Demographic Information (5 points) Provide demographic information about your targeted community including pertinent indicators of population, unemployment, poverty, minorities, and income such as those shown in the suggested table below, and clearly cite the sources of your data. 1.a.iii. Description of Brownfields (10 points) Describe the brownfields sites in your targeted community. Include information on the nature and extent of your brownfields (such as past land uses and site activities, potentially related environmental issues or contaminants, and current conditions), real or perceived negative environmental impacts associated with the brownfields, and brownfields' proximity to the targeted community. 1.a.iv. Cumulative Environmental Issues (5 points) In addition to the presence of brownfield sites, provide a summary (using available information) of other various cumulative environmental issues (e.g. siting of power plants, incinerators, industry, landfills, congested highways, or other sources of air, water and land pollution) or other environmental justice concerns (such as overburdening from existing sources of pollution) which may be present.				
V.B.1.b. Impacts on Targeted Community [10 points] Using existing available information, please respond to the items below. • Discuss impacts the brownfields have on public health or welfare of your targeted community. • Provide information describing the threats to health and welfare to sensitive groups in the targeted community who are potentially subject to the environmental exposures, including brownfields. (Please refer to FAQs for information on sensitive populations.) • Describe how cumulative environmental and/or brownfield issues have disproportionately impacted your targeted community.		Strengths (Reasons for awarding points) Weaknesses (Reasons for not awarding points)	10	
V.B.1.c. Financial Need [15 points] 1.c.i. Economic Conditions (5 points) Describe why you, as the applicant, need this funding and are unable to draw on other sources of funding because of a small population, low income or other factors of the targeted community. Describe how local economic conditions may have been made worse due to industrial decline, plant closures, natural disasters, or other significant economic disruptions.		Weaknesses (Reasons for not awarding points)	14	1

Ranking Criteria			Original Score	Score Change	
1.c.ii. Economic Effects of Brownfields (10 points) Elaborate on the demographic table above (Section V.B.1.a) and discuss the key economic effects (e.g. reduced tax base, lost jobs and business opportunities, depressed property values, ongoing costs to secure vacant properties, etc.) of the brownfields on the targeted community. Describe other economic effects associated with brownfields such as blight, property vacancy, community disinvestment, burden on municipal services etc. To the extent that this discussion may include quantitative estimates and statistics, clearly cite the sources of such data.			9	1	
V.B.2. PROJECT DESCRIPTION AND FEASIBILITY OF SUCCESS [50 points] This section of your proposal describes your project and how it will be implemented. This section should demonstrate the feasibility of the project you will fund with this grant, and the extent to which the grant will stimulate the availability of other funds for environmental assessment or remediation, and the subsequent reuse of the target area in which the brownfield site(s) is located. Proposals will be evaluated, as further described below, on the quality and extent to which you demonstrate: - How your project will further the targeted community's land use and revitalization plans or vision; - a reasonable approach and methodology to achieve project goals, and expend funds in a timely and efficient manner; - a realistic basis for project costs; - a reasonable plan to track and measure project progress; and - the availability of, and access to, sufficient resources to complete the project. All proposals should demonstrate how the majority of grant funds are allocated for tasks directly associated with environmental site assessments. Site-specific proposals should demonstrate how the task descriptions and budget justify the need for the amount of funding requested for the proposed site. Coalition proposals should demonstrate how the grant funds will address a minimum of five sites as well as sites located in each coalition member's jurisdiction.			50	-	
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.2.a. Project Description, Project Timing and Site Selection [25 points]	Strengths (Reasons for awarding points)		25	-	
2.a.i. Project Description (15 points) Describe the project that will be funded under this grant and how the project aligns with the targeted community's land use and revitalization plans. In addition to the description of the grant-funded assessment work, describe the redevelopment strategy or projected redevelopment for the property or properties that are assessed.			15		
2.a.ii. Project Timing (5 points) Describe your approach for implementing and executing key project activities within the three year period of performance. Specifically address the timing of key project activities (including contractor procurement, site selection, and securing site access) and state who will be responsible for implementing/completing those activities.			5		
2.a.iii. Site Selection (5 points) For community-wide proposals, describe the process for prioritizing and selecting sites to assess, and for obtaining access to those sites. OR For assessment coalition proposals, describe the proposed governance structure amongst your coalition partners which will be implemented to prioritize and select sites to assess, and the process for obtaining access to those sites. OR For site-specific assessment proposals describe the existing conditions of the subject property including anticipated levels of contamination, size, and/or status of ownership of the site.			5		
V.B.2.b. Task Descriptions and Budget Table [20 points]	Strengths (Reasons for awarding points)		20	-	
2.b.i. Task Descriptions (15 points) List the tasks required to implement the proposed project, including the work that will take place under each grant-funded task and any additional work or services necessary to carry out the project that will be funded by sources other than this grant. Identify and enumerate specific outputs from the project, which may include, but are not limited to, Phase I environmental site assessments, Phase II environmental site assessments, site cleanup plans, area-wide plans, or site inventories. [Refer to Section I.F.1 for an explanation of outputs.] Provide a cost estimate for each grant-funded task, which describes the basis for the estimated costs, and specifies costs by the budget categories shown in the table below. Applicants requesting hazardous substance and petroleum funding in the same proposal must distinguish hazardous substance related tasks from petroleum related tasks. Where appropriate, present unit costs and quantify work products (e.g., Contractual Costs: Conduct Phase 1 assessments on five sites at a cost of \$2,500 each for a total of \$12,500). Explain any costs that appear to be atypical (i.e., unusually high or low). Do not include tasks for activities that are ineligible uses of funds under EPA's assessment grant (e.g., land acquisition, building demolition that is not necessary to assess contamination at the site, building or site preparation, or administrative costs, such as indirect costs). Discuss how you plan to track and measure your progress in achieving the project results (outcomes and outputs).			15		

Ranking Criteria			Original Score	Score Change	
2.b.ii. Budget Table (5 points) The table format below can be used to present the allocation of EPA grant funds to the specific tasks described above. Specify the costs by budget category. Include ONLY EPA grant funds in this table. Activities not supported by the grant should not be included in the budget table. Applicants requesting hazardous substance and petroleum funding in the same proposal must provide either two separate budget tables, or two separate line items within one budget table, which distinguish hazardous substance funds from petroleum funds. Note: EPA encourages the use of the table format below.			5		
V.B.2.c. Ability to Leverage (5 Points) Describe other sources of funding or resources that you have, or may be seeking, to ensure the successful revitalization of brownfields sites assessed with this grant. This should include public or private resources (beyond this grant) to achieve the assessment, cleanup, and/or redevelopment needs of the brownfields sites. Attach copies of any letters or documentation to substantiate firm commitments of leveraged funding. If you are not yet able to identify sources of leveraged funding needed for this project, then provide a recent example where you or your project partners have successfully leveraged resources to achieve an environmental or revitalization goal of your community (not necessarily on a brownfields site).	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	5		
V.B.3. COMMUNITY ENGAGEMENT AND PARTNERSHIPS (35 points) This section of your proposal demonstrates how you will inform involve and inform the community and other stakeholders during the planning and implementation of your project. Your responses to the criteria will also explain how your proposed community engagement plan will meet the needs of the targeted community identified in the Community Need (Section V.B.1) portion of your proposal and identify the stakeholders and partners necessary to achieve the benefits discussed in Project Benefits (Section V.B.4). Proposals will be evaluated on the quality and extent to which they: - demonstrate actions or plans to effectively involve and inform the targeted community and relevant stakeholders; - identify the relevancy of the local/state/tribal environmental authority to the project; - identify roles of other relevant governmental partnerships, and - identify the relevant roles of community organizations and affirm their involvement in the project through commitment letters. Community-wide proposals should demonstrate how the whole community, not just localized groups directly affected by a site or sites, has provided input from the project inception and will be engaged throughout the project. Site-Specific proposals should discuss and demonstrate meaningful efforts to involve and inform community groups or representatives directly affected by the site, in addition to the broader community. Coalition proposals should demonstrate how all communities addressed through this project have provided input from the beginning of the project, and will be engaged and informed throughout the project. Coalition proposals should demonstrate that the grant recipient will ensure that community engagement is tailored specifically to the needs of each targeted community and coalition member.			34		
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.3.a. Plan for Involving Targeted Community & Other Stakeholders; and Communicating Project Progress (15 points) 3.a.i. Community Involvement Plan (10 points) Discuss your plan for involving the targeted community and other stakeholders (such as neighborhood organizations, citizens groups, property owners, lenders, business organizations and developers) in the planning and implementation of your project (which may include project planning, site selection for assessments, cleanup decisions, and reuse planning).	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	10	0	
3.a.ii. Communicating Progress (5 points) Describe your plans for communicating the progress of your project to community members. Also, describe how the identified communication plans are appropriate and effective for the targeted community(ies). <i>Note: Applicants may address this criterion by various means that show meaningful public engagement where information is shared and views and input are actively solicited, including public meetings, webinars, use of media, and internet forums. Applicants must demonstrate how they will engage the targeted community in meaningful ways to ensure success of the proposed project.</i>			5		
V.B.3.b. Partnerships with Government Agencies (10 points) 3.b.i. Local/State/Tribal Environmental Authority (5 points) Please identify and provide information on the agency which runs the relevant brownfields, voluntary cleanup or other similar program at the local/state/tribal level (i.e., the environmental agency and/or health agency).	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	10	0	
3.b.ii. Other Governmental Partnerships (5 points) Identify and provide information on other relevant federal, state, and/or local governmental agencies with which you will partner during your assessment project (e.g., EPA, DOT, HUD, a health agency).			5		
V.B.3.c. Partnerships with Community Organizations (10 points) 3.c.i. Community Organization Description & Role (5 points) Include a description of each community organization involved in your project, as well as, their role in and commitments to the planning and implementation of the project. EPA may conduct reference checks to ensure that organizations identified are supportive and involved with the brownfields project.		Weaknesses (Reasons for not awarding points)	9	0	
			5		

Ranking Criteria			Original Score	Score Change	
3.c.ii. Letters of Commitment (5 points) Attach current letters to the proposal from all of the community organizations you have discussed. These letters should discuss their support for the project, and describe and affirm their roles and commitments to the planning and implementation of the project. The numbers of partners is not as important as the contributions and the relevance of their organization.			4		
V.B.4. PROJECT BENEFITS (25 points) This section of your proposal describes the anticipated outcomes and benefits expected from your project in the context of the needs you discussed in the Community Need (Section V.B.1), the broader planning efforts as discussed in the Project Description (Section V.B.2), including sustainable redevelopment and the near-term efforts to support sustainable environmental practices in the community. It will also describe how the outcomes of this assessment work will contribute to the community plan for the revitalization of brownfields sites. Proposals will be evaluated on the quality and extent to which they demonstrate the potential of the project, or the development plan for the project area, to realize significant outcomes and benefits to the health/welfare and environment of the community, facilitate environmentally sustainable redevelopment planning and equitable development, and stimulate economic or non-economic benefits.			25		
Criteria	Comments		Criterion Score	Score Change (e.g., -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.4.a. Health and/or Welfare and Environment (10 points)	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	10		
4.a.i. Health and/or Welfare Benefits (5 points) Describe the health and/or welfare benefits anticipated from this grant (or broader project), and how these benefits will address the health and/or welfare challenges discussed in the Community Need section of your narrative (Section V.B.1).			5		
4.a.ii. Environmental Benefits (5 points) Describe the environmental benefits anticipated from this grant (or broader project), and how these benefits will address the environmental challenges discussed in the Community Need section of your narrative (Section V.B.1).			5		
V.B.4.b. Environmental Benefits from Infrastructure Reuse/Sustainable Reuse (8 points)	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	8		
4.b.i. Policies, Planning, and Other Tools (5 points) Provide examples of how you will use your community or organization's policies, ordinances, planning or other tools to foster and implement sustainable development outcomes, including the use of existing infrastructure, for sites addressed with this grant. Examples of sustainable development practices are listed in Section I.D. of these guidelines.			5		
4.b.ii. Integrating Equitable Development or Livability Principles (3 points) Describe how your approach to address and revitalize brownfield sites will incorporate equitable development practices or the HUD-DOT-EPA Livability Principles, such as improved transportation choices, affordable housing, and other considerations as described in Section I.D. of these guidelines.			3		
V.B.4.c. Economic and Community Benefits (long-term benefits) (7 points)	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	7		
4.c.i. Economic or Other Benefits (5 points) Discuss potential outcomes and economic benefits, such as increased employment and expanded tax base, which may be achieved through the redevelopment of sites assessed under this grant (be as specific as possible). or discuss non-economic benefits associated with sites to be reused for greenspace or other not-for-profit activities. Examples may include areas redeveloped for uses such as parks, recreation areas, greenways, environmental buffers and other not-for-profit, governmental or charitable organization spaces libraries, schools, health centers, community centers, fire stations, etc.			5		
4.c.ii. Job Creation Potential: Partnerships with Workforce Development Programs (2 points) Describe any planned efforts to promote local hiring and procurement or link members of the community to potential employment opportunities in brownfields assessment, cleanup, or redevelopment related to your proposed projects. Such efforts may include, but are not limited to partnering with local workforce development entities or Brownfields job training grantees.			2		
General Comments (Optional) Reviewers may include any general comments on the applicant's response to the Ranking criteria. These comments will not impact subcriteria scores or the final Ranking score.					

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Proposal Number (use format R01-16-A-001): Applicant Name: State: Reviewer's Name: Reviewer's Organization: Date:	R04-16-A-064 City of Lake City South Carolina [REDACTED] EPA/Region 7 Due: 3/1 Complete:3/3	Ranking Criteria Score: (max. points 160) 159	Post-Discussion Score: 159
Note: The Ranking Criteria Score does not include the Programmatic Capability Score Scores should be expressed in whole numbers only. Document score decisions below and provide substantive comments that provide the basis for your score		Post-Discussion Notes	

Ranking Criteria	Total Score Change
[refer to the Guidelines for additional information on all ranking criteria]	-

Ranking Criteria		Original Score	Score Change	Post-Discussion Notes: REASON for Score Change
V.B.1. COMMUNITY NEED [50 points] This section of your proposal provides the context for your project. The needs defined in this section should provide the foundation of your later discussion of the brownfields project, planned community engagement and partnerships, and the ways the project will ultimately benefit your targeted community (both outputs and outcomes). This section of your narrative should identify your targeted community, as well as the community's brownfield issues and the impacts they have on the targeted community in which they are located. This section should also present the environmental, health and/or welfare, and economic challenges faced by the targeted community as related to its brownfields. Proposals will be evaluated on the quality and extent to which you have presented a compelling picture of your brownfield(s) and the needs of your targeted community. All proposals should demonstrate how the grant will serve a community(ies) to address or facilitate the identification and reduction of threats to the health or welfare of children, pregnant women, minority or low-income communities, or other sensitive populations; and will serve a community(ies) that is unable to draw on other sources of funding because of the small population or low income of the community. Coalition proposals should demonstrate how the grant will serve coalition partners and communities that would otherwise not have access to resources to address brownfields. For example, a state or county may put together a coalition that includes small communities that do not have the capacity to apply for brownfields funding on their own.		50	-	
Criteria	Comments	Criterion Score	Score Change (e.g. -1, +2)	
V.B.1.a. Targeted Community and Brownfields [25 points]	Strengths (Reasons for awarding points) Weaknesses (Reasons for not awarding points)	25	-	
1.a.i. Targeted Community Description (5 points) Include a brief description of your city, town, or geographic area to provide the reader some background on its cultural and industrial history that establishes the context for your brownfield challenges. Within this geographic area, identify and describe the targeted community where you plan to perform assessment activities, such as a neighborhood, district, corridor, census tract, or other locality around which your project will focus.		5		
1.a.ii. Demographic Information (5 points) Provide demographic information about your targeted community including pertinent indicators of population, unemployment, poverty, minorities, and income such as those shown in the suggested table below, and clearly cite the sources of your data.		5		
1.a.iii. Description of Brownfields (10 points) Describe the brownfields sites in your targeted community. Include information on the nature and extent of your brownfields (such as past land uses and site activities, potentially related environmental issues or contaminants, and current conditions), real or perceived negative environmental impacts associated with the brownfields, and brownfields' proximity to the targeted community.		10		
1.a.iv. Cumulative Environmental Issues (5 points) In addition to the presence of brownfield sites, provide a summary (using available information) of other various cumulative environmental issues (e.g. siting of power plants, incinerators, industry, landfills, congested highways, or other sources of air, water and land pollution) or other environmental justice concerns (such as overburdening from existing sources of pollution) which may be present.		5		
V.B.1.b. Impacts on Targeted Community [10 points] Using existing available information, please respond to the items below. • Discuss impacts the brownfields have on public health or welfare of your targeted community. • Provide information describing the threats to health and welfare to sensitive groups in the targeted community who are potentially subject to the environmental exposures, including brownfields. (Please refer to FAQs for information on sensitive populations.) • Describe how cumulative environmental and/or brownfield issues have disproportionately impacted your targeted community.	Strengths (Reasons for awarding points) Weaknesses (Reasons for not awarding points)	10	-	
V.B.1.c. Financial Need [15 points] 1.c.i. Economic Conditions (5 points) Describe why you, as the applicant, need this funding and are unable to draw on other sources of funding because of a small population, low income or other factors of the targeted community. Describe how local economic conditions may have been made worse due to industrial decline, plant closures, natural disasters, or other significant economic disruptions.	Strengths (Reasons for awarding points) Weaknesses (Reasons for not awarding points)	15	-	
		5		

Ranking Criteria			Original Score	Score Change	
1.c.ii. Economic Effects of Brownfields (10 points) Elaborate on the demographic table above (Section V.B.1.a) and discuss the key economic effects (e.g. reduced tax base, lost jobs and business opportunities, depressed property values, ongoing costs to secure vacant properties, etc.) of the brownfields on the targeted community. Describe other economic effects associated with brownfields such as blight, property vacancy, community disinvestment, burden on municipal services etc. To the extent that this discussion may include quantitative estimates and statistics, clearly cite the sources of such data.			10		
V.B.2. PROJECT DESCRIPTION AND FEASIBILITY OF SUCCESS [50 points] This section of your proposal describes your project and how it will be implemented. This section should demonstrate the feasibility of the project you will fund with this grant, and the extent to which the grant will stimulate the availability of other funds for environmental assessment or remediation, and the subsequent reuse of the target area in which the brownfield site(s) is located. Proposals will be evaluated, as further described below, on the quality and extent to which you demonstrate: - How your project will further the targeted community's land use and revitalization plans or vision; - a reasonable approach and methodology to achieve project goals, and expend funds in a timely and efficient manner; - a realistic basis for project costs; - a reasonable plan to track and measure project progress; and - the availability of, and access to, sufficient resources to complete the project. All proposals should demonstrate how the majority of grant funds are allocated for tasks directly associated with environmental site assessments. Site-specific proposals should demonstrate how the task descriptions and budget justify the need for the amount of funding requested for the proposed site. Coalition proposals should demonstrate how the grant funds will address a minimum of five sites as well as sites located in each coalition member's jurisdiction.			50		
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.2.a. Project Description, Project Timing and Site Selection [25 points]	Strengths (Reasons for awarding points)		25		
2.a.i. Project Description (15 points) Describe the project that will be funded under this grant and how the project aligns with the targeted community's land use and revitalization plans. In addition to the description of the grant-funded assessment work, describe the redevelopment strategy or projected redevelopment for the property or properties that are assessed.			15		
2.a.ii. Project Timing (5 points) Describe your approach for implementing and executing key project activities within the three year period of performance. Specifically address the timing of key project activities (including contractor procurement, site selection, and securing site access) and state who will be responsible for implementing/completing those activities.			5		
2.a.iii. Site Selection (5 points) For community-wide proposals, describe the process for prioritizing and selecting sites to assess, and for obtaining access to those sites. OR For assessment coalition proposals, describe the proposed governance structure amongst your coalition partners which be implemented to prioritize and select sites to assess, and the process for obtaining access to those sites. OR For site-specific assessment proposals describe the existing conditions of the subject property including anticipated levels of contamination, size, and/or status of ownership of the site.			5		
V.B.2.b. Task Descriptions and Budget Table [20 points]	Strengths (Reasons for awarding points)		20		
2.b.i. Task Descriptions (15 points) List the tasks required to implement the proposed project, including the work that will take place under each grant-funded task and any additional work or services necessary to carry out the project that will be funded by sources other than this grant. Identify and enumerate specific outputs from the project, which may include, but are not limited to, Phase I environmental site assessments, Phase II environmental site assessments, site cleanup plans, area-wide plans, or site inventories. [Refer to Section I.F.1 for an explanation of outputs.] Provide a cost estimate for each grant-funded task, which describes the basis for the estimated costs, and specifies costs by the budget categories shown in the table below. Applicants requesting hazardous substance and petroleum funding in the same proposal must distinguish hazardous substance related tasks from petroleum related tasks. Where appropriate, present unit costs and quantify work products (e.g., Contractual Costs: Conduct Phase I assessments on five sites at a cost of \$2,500 each for a total of \$12,500). Explain any costs that appear to be atypical (i.e., unusually high or low). Do not include tasks for activities that are ineligible uses of funds under EPA's assessment grant (e.g., land acquisition, building demolition that is not necessary to assess contamination at the site, building or site preparation, or administrative costs, such as indirect costs). Discuss how you plan to track and measure your progress in achieving the project results (outcomes and outputs).			15		

Ranking Criteria		Original Score	Score Change	
2.b.ii. Budget Table (5 points) The table format below can be used to present the allocation of EPA grant funds to the specific tasks described above. Specify the costs by budget category. Include ONLY EPA grant funds in this table. Activities not supported by the grant should not be included in the budget table. Applicants requesting hazardous substance and petroleum funding in the same proposal must provide either two separate budget tables, or two separate line items within one budget table, which distinguish hazardous substance funds from petroleum funds. Note: EPA encourages the use of the table format below.		5		
V.B.2.c. Ability to Leverage (5 Points) Describe other sources of funding or resources that you have, or may be seeking, to ensure the successful revitalization of brownfields sites assessed with this grant. This should include public or private resources (beyond this grant) to achieve the assessment, cleanup, and/or redevelopment needs of the brownfields sites. Attach copies of any letters or documentation to substantiate firm commitments of leveraged funding. If you are not yet able to identify sources of leveraged funding needed for this project, then provide a recent example where you or your project partners have successfully leveraged resources to achieve an environmental or revitalization goal of your community (not necessarily on a brownfields site).	Weaknesses (Reasons for not awarding points) 5	5		
V.B.3. COMMUNITY ENGAGEMENT AND PARTNERSHIPS (35 points) This section of your proposal demonstrates how you will inform involve and inform the community and other stakeholders during the planning and implementation of your project. Your responses to the criteria will also explain how your proposed community engagement plan will meet the needs of the targeted community identified in the Community Need (Section V.B.1) portion of your proposal and identify the stakeholders and partners necessary to achieve the benefits discussed in Project Benefits (Section V.B.4). Proposals will be evaluated on the quality and extent to which they: - demonstrate actions or plans to effectively involve and inform the targeted community and relevant stakeholders; - identify the relevancy of the local/state/tribal environmental authority to the project; - identify roles of other relevant governmental partnerships; and - identify the relevant roles of community organizations and affirm their involvement in the project through commitment letters. Community-wide proposals should demonstrate how the whole community, not just localized groups directly affected by a site or sites, has provided input from the project inception and will be engaged throughout the project. Site-Specific proposals should discuss and demonstrate meaningful efforts to involve and inform community groups or representatives directly affected by the site, in addition to the broader community. Coalition proposals should demonstrate how all communities addressed through this project have provided input from the beginning of the project, and will be engaged and informed throughout the project. Coalition proposals should demonstrate that the grant recipient will ensure that community engagement is tailored specifically to the needs of each targeted community and coalition member.		35		
Criteria	Comments	Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.3.a. Plan for Involving Targeted Community & Other Stakeholders; and Communicating Project Progress (15 points) 3.a.i. Community Involvement Plan (10 points) Discuss your plan for involving the targeted community and other stakeholders (such as neighborhood organizations, citizens groups, property owners, lenders, business organizations and developers) in the planning and implementation of your project (which may include project planning, site selection for assessments, cleanup decisions, and reuse planning).	Strengths (Reasons for awarding points) Weaknesses (Reasons for not awarding points)	10	0	
3.a.ii. Communicating Progress (5 points) Describe your plans for communicating the progress of your project to community members. Also, describe how the identified communication plans are appropriate and effective for the targeted community(ies). <i>Note: Applicants may address this criterion by various means that show meaningful public engagement where information is shared and views and input are actively solicited, including public meetings, webinars, use of media, and internet forums. Applicants must demonstrate how they will engage the targeted community in meaningful ways to ensure success of the proposed project.</i>		5		
V.B.3.b. Partnerships with Government Agencies (10 points) 3.b.i. Local/State/Tribal Environmental Authority (5 points) Please identify and provide information on the agency which runs the relevant brownfields, voluntary cleanup or other similar program at the local/state/tribal level (i.e., the environmental agency and/or health agency).	Strengths (Reasons for awarding points) Weaknesses (Reasons for not awarding points)	10	0	
3.b.ii. Other Governmental Partnerships (5 points) Identify and provide information on other relevant federal, state, and/or local governmental agencies with which you will partner during your assessment project (e.g., EPA, DOT, HUD, a health agency).		5		
V.B.3.c. Partnerships with Community Organizations (10 points) 3.c.i. Community Organization Description & Role (5 points) Include a description of each community organization involved in your project, as well as, their role in and commitments to the planning and implementation of the project. EPA may conduct reference checks to ensure that organizations identified are supportive and involved with the brownfields project.	Weaknesses (Reasons for not awarding points)	10	0	
		5		

Ranking Criteria			Original Score	Score Change	
3.c.ii. Letters of Commitment (5 points) Attach current letters to the proposal from all of the community organizations you have discussed. These letters should discuss their support for the project, and describe and affirm their roles and commitments to the planning and implementation of the project. The numbers of partners is not as important as the contributions and the relevance of their organization			5		
V.B.4. PROJECT BENEFITS (25 points) This section of your proposal describes the anticipated outcomes and benefits expected from your project in the context of the needs you discussed in the Community Need (Section V.B.1), the broader planning efforts as discussed in the Project Description (Section V.B.2), including sustainable redevelopment and the near-term efforts to support sustainable environmental practices in the community. It will also describe how the outcomes of this assessment work will contribute to the community plan for the revitalization of brownfields sites. Proposals will be evaluated on the quality and extent to which they demonstrate the potential of the project, or the development plan for the project area, to realize significant outcomes and benefits to the health/welfare and environment of the community, facilitate environmentally sustainable redevelopment planning and equitable development, and stimulate economic or non-economic benefits.			24	-	
Criteria	Comments		Criterion Score	Score Change (e.g., -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.4.a. Health and/or Welfare and Environment (10 points)	Strengths (Reasons for awarding points)		9		
4.a.i. Health and/or Welfare Benefits (5 points) Describe the health and/or welfare benefits anticipated from this grant (or broader project), and how these benefits will address the health and/or welfare challenges discussed in the Community Need section of your narrative (Section V.B.1)			4		
4.a.ii. Environmental Benefits (5 points) Describe the environmental benefits anticipated from this grant (or broader project), and how these benefits will address the environmental challenges discussed in the Community Need section of your narrative (Section V.B.1)			5		
V.B.4.b. Environmental Benefits from Infrastructure Reuse/Sustainable Reuse (8 points)	Weaknesses (Reasons for not awarding points)		8		
4.b.i. Policies, Planning, and Other Tools (5 points) Provide examples of how you will use your community or organization's policies, ordinances, planning or other tools to foster and implement sustainable development outcomes, including the use of existing infrastructure, for sites addressed with this grant. Examples of sustainable development practices are listed in Section I.D. of these guidelines.			5		
4.b.ii. Integrating Equitable Development or Livability Principles (3 points) Describe how your approach to address and revitalize brownfield sites will incorporate equitable development practices or the HUD-DOT-EPA Livability Principles, such as improved transportation choices, affordable housing, and other considerations as described in Section I.D. of these guidelines.			3		
V.B.4.c. Economic and Community Benefits (long-term benefits) (7 points)	Strengths (Reasons for awarding points)		7		
4.c.i. Economic or Other Benefits (5 points) Discuss potential outcomes and economic benefits, such as increased employment and expanded tax base, which may be achieved through the redevelopment of sites assessed under this grant (be as specific as possible). or discuss non-economic benefits associated with sites to be reused for greenspace or other not-for-profit activities. Examples may include areas redeveloped for uses such as parks, recreation areas, greenways, environmental buffers and other not-for-profit, governmental or charitable organization spaces libraries, schools, health centers, community centers, fire stations, etc.			5		
4.c.ii. Job Creation Potential: Partnerships with Workforce Development Programs (2 points) Describe any planned efforts to promote local hiring and procurement or link members of the community to potential employment opportunities in brownfields assessment, cleanup, or redevelopment related to your proposed projects. Such efforts may include, but are not limited to partnering with local workforce development entities or Brownfields job training grantees.			2		
General Comments (Optional) Reviewers may include any general comments on the applicant's response to the Ranking criteria. These comments will not impact subcriteria scores or the final Ranking score.					

FY2016 - National Brownfields Grant Proposal Programmatic Capability Evaluation - Assessment		
INSTRUCTIONS: To navigate through this form, use the "Tab" keys. This will move you through the form on a question-by-question basis. If you hit the "Enter" key, you will be moved through the form vertically, which will no longer prompt you to answer questions on a question-by-question basis.		
Proposal Number:	Applicant:	State:
R04-16-A-064	Lake City, City of	SC
Date:	Reviewer:	
2/6/2016		
		Programmatic Capability Score: (40 points maximum) 39

Ranking Criteria [refer to the Guidelines for additional information on all ranking criteria]			
Ranking Criteria	Comments		Score
V.B.5.a. Programmatic Capability - All applicants must respond to ranking criterion [28 points] Describe the organizational structure you will utilize to ensure the timely and successful expenditure of funds and completion of all technical, administrative and financial requirements of the project and grant. Include a brief discussion of the key staff including their roles, expertise, qualifications, and experience. Describe the system(s) you have in place to appropriately acquire any additional expertise and resources (e.g. contractors or subawardees) required to successfully complete the project. Please refer to Section IV.F regarding contractors and subawards.	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	28
			28
Ranking Criteria			Score
V.B.5.b. Audit Findings - All applicants must respond to ranking criterion [2 points] Describe any adverse audit findings. If you have had problems with the administration of any grants (e.g., compliance reporting, expenditure of funds), please describe how you have corrected, or are correcting, the problems. If you have not, please affirm that you have not had any adverse audit findings. Respond to this criterion regardless of whether or not you have had a federal or non-federal assistance agreement. [Failure to address this section may result in zero points for this factor.]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	2
			2
Ranking Criteria			Score
V.B.5.c.i. Past Performance and Accomplishments - Applicant who currently or has ever received an EPA Brownfields Grant [10 points] 1. Compliance with Grant Requirements (5 Points) Discuss your compliance with the work plan, schedule and terms and conditions. Include whether you have made, or are making, progress towards achieving the expected results of the grant in a timely manner. If you are not, please explain why. Discuss what corrective measures you took, or are taking, and how the corrective measures were documented and communicated. Discuss your history of timely and acceptable quarterly performance and grant deliverables, as well as, ongoing Assessment, Cleanup and Redevelopment Exchange System (ACRES) reporting. If you have an open EPA Brownfield grant(s), please explain your need for additional funding. Additionally, for all open grant(s) indicate the grant period (start and end date), if there are funds remaining, and the plan to expend funds by the end of the grant period. For all closed EPA Brownfields grant(s), indicate if there were funds remaining at the time of closure, the amount of remaining funds and a brief explanation of why the funds were not expended.	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	0

2. Accomplishments (5 Points) Describe the accomplishments (including specific outputs and outcomes) of your grant funded program, including at minimum, the number of sites assessed and/or cleaned up. Discuss whether these outputs and outcomes were accurately reflected in ACRES at the time of this proposal submission, and if not, please explain why.			
Ranking Criteria	Comments		Score
V.B.5.c.ii. Past Performance and Accomplishments - Applicant who has not received an EPA Brownfields Grant but has received other federal or non-federal assistance agreements [10 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	9
1. Purpose and Accomplishments (5 Points) Describe the awarding agency/organization, amount of funding, and purpose of the grant(s) you have received. Discuss the accomplishments (including specific outputs and outcomes) of the project supported by these grants, including specific measures of success for the project supported by each type of grant received.			4
2. Compliance with Grant Requirements (5 Points) Describe your compliance with the work plan, schedule and terms and conditions. Include whether you made, or are making, progress towards achieving the expected results of the grant in a timely manner. Discuss what corrective measures you took, or are taking, and how the corrective measures were documented and communicated. Discuss your history of timely and acceptable reporting, as required by the awarding agency/organization.			5
Ranking Criteria			Score
V.B.5.c.iii. Past Performance and Accomplishments - Applicant who has never received any type of federal or non-federal assistance agreements [5 points]			
General Comments (Optional) Reviewers may include any general comments on the applicant's response to the Programmatic Capability criteria. These comments will not impact subcriteria scores or the final Programmatic Capability score.			

FY2016 - National Brownfields Grant Proposal Evaluation - Assessment				
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Proposal Number (use format R01-16-A-001):	R04-16-A-064	Ranking Criteria Score: (max. points 160)	Post-Discussion Score:	Post-Discussion Notes
Applicant Name:	City of Lake City			
State:	SC			
Reviewer's Name:				
Reviewer's Organization:	EPA			
Date:	2/11/2016	160	160	
Note: The Ranking Criteria Score does not include the Programmatic Capability Score. Scores should be expressed in whole numbers only. Document score decisions below and provide substantive comments that provide the basis for your score.				

Ranking Criteria	Total Score Change
[refer to the Guidelines for additional information on all ranking criteria]	-

Ranking Criteria		Original Score	Score Change	Post-Discussion Notes: REASON for Score Change
V.B.1. COMMUNITY NEED [50 points] This section of your proposal provides the context for your project. The needs defined in this section should provide the foundation of your later discussion of the brownfields project, planned community engagement and partnerships, and the ways the project will ultimately benefit your targeted community (both outputs and outcomes). This section of your narrative should identify your targeted community, as well as the community's brownfield issues and the impacts they have on the targeted community in which they are located. This section should also present the environmental, health and/or welfare, and economic challenges faced by the targeted community as related to its brownfields. Proposals will be evaluated on the quality and extent to which you have presented a compelling picture of your brownfield(s) and the needs of your targeted community. All proposals should demonstrate how the grant will serve a community(ies) to address or facilitate the identification and reduction of threats to the health or welfare of children, pregnant women, minority or low-income communities, or other sensitive populations, and will serve a community(ies) that is unable to draw on other sources of funding because of the small population or low income of the community. Coalition proposals should demonstrate how the grant will serve coalition partners and communities that would otherwise not have access to resources to address brownfields. For example, a state or county may put together a coalition that includes small communities that do not have the capacity to apply for brownfields funding on their own.		50	-	
Criteria	Comments	Criterion Score	Score Change (e.g. -1, +2)	
V.B.1.a. Targeted Community and Brownfields [25 points]	Strengths (Reasons for awarding points) 1.a.i. Targeted Community Description (5 points) Include a brief description of your city, town, or geographic area to provide the reader some background on its cultural and industrial history that establishes the context for your brownfield challenges. Within this geographic area, identify and describe the targeted community where you plan to perform assessment activities, such as a neighborhood, district, corridor, census tract, or other locality around which your project will focus. 1.a.ii. Demographic Information (5 points) Provide demographic information about your targeted community including pertinent indicators of population, unemployment, poverty, minorities, and income such as those shown in the suggested table below, and clearly cite the sources of your data. 1.a.iii. Description of Brownfields (10 points) Describe the brownfields sites in your targeted community. Include information on the nature and extent of your brownfields (such as past land uses and site activities, potentially related environmental issues or contaminants, and current conditions), real or perceived negative environmental impacts associated with the brownfields, and brownfields' proximity to the targeted community. 1.a.iv. Cumulative Environmental Issues (5 points) In addition to the presence of brownfield sites, provide a summary (using available information) of other various cumulative environmental issues (e.g. siting of power plants, incinerators, industry, landfills, congested highways, or other sources of air, water and land pollution) or other environmental justice concerns (such as overburdening from existing sources of pollution) which may be present.	Weaknesses (Reasons for not awarding points) 25 5 5 10 5		
V.B.1.b. Impacts on Targeted Community [10 points]	Strengths (Reasons for awarding points) Using existing available information, please respond to the items below: • Discuss impacts the brownfields have on public health or welfare of your targeted community. • Provide information describing the threats to health and welfare to sensitive groups in the targeted community who are potentially subject to the environmental exposures, including brownfields. (Please refer to FAQs for information on sensitive populations.) • Describe how cumulative environmental and/or brownfield issues have disproportionately impacted your targeted community.	Weaknesses (Reasons for not awarding points) 10 10		
V.B.1.c. Financial Need [15 points]	1.c.i. Economic Conditions (5 points) Describe why you, as the applicant, need this funding and are unable to draw on other sources of funding because of a small population, low income or other factors of the targeted community. Describe how local economic conditions may have been made worse due to industrial decline, plant closures, natural disasters, or other significant economic disruptions.	Weaknesses (Reasons for not awarding points) 15 5		

Ranking Criteria			Original Score	Score Change	
1.c.ii. Economic Effects of Brownfields (10 points) Elaborate on the demographic table above (Section V.B.1.a) and discuss the key economic effects (e.g. reduced tax base, lost jobs and business opportunities, depressed property values, ongoing costs to secure vacant properties, etc.) of the brownfields on the targeted community. Describe other economic effects associated with brownfields such as blight, property vacancy, community disinvestment, burden on municipal services, etc. To the extent that this discussion may include quantitative estimates and statistics, clearly cite the sources of such data.			10		
V.B.2. PROJECT DESCRIPTION AND FEASIBILITY OF SUCCESS (50 points) This section of your proposal describes your project and how it will be implemented. This section should demonstrate the feasibility of the project you will fund with this grant, and the extent to which the grant will stimulate the availability of other funds for environmental assessment or remediation, and the subsequent reuse of the target area in which the brownfield site(s) is located. Proposals will be evaluated, as further described below, on the quality and extent to which you demonstrate: - How your project will further the targeted community's land use and revitalization plans or vision; - a reasonable approach and methodology to achieve project goals, and expend funds in a timely and efficient manner; - a realistic basis for project costs; - a reasonable plan to track and measure project progress; and - the availability of, and access to, sufficient resources to complete the project. All proposals should demonstrate how the majority of grant funds are allocated for tasks directly associated with environmental site assessments. Site-specific proposals should demonstrate how the task descriptions and budget justify the need for the amount of funding requested for the proposed site. Coalition proposals should demonstrate how the grant funds will address a minimum of five sites as well as sites located in each coalition member's jurisdiction.			50		
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.2.a. Project Description, Project Timing and Site Selection (25 points)	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	25		
2.a.i. Project Description (15 points) Describe the project that will be funded under this grant and how the project aligns with the targeted community's land use and revitalization plans. In addition to the description of the grant-funded assessment work, describe the redevelopment strategy or projected redevelopment for the property or properties that are assessed.			15		
2.a.ii. Project Timing (5 points) Describe your approach for implementing and executing key project activities within the three year period of performance. Specifically address the timing of key project activities (including contractor procurement, site selection, and securing site access) and state who will be responsible for implementing/completing those activities.			5		
2.a.iii. Site Selection (5 points) For community-wide proposals, describe the process for prioritizing and selecting sites to assess, and for obtaining access to those sites. OR For assessment coalition proposals, describe the proposed governance structure amongst your coalition partners which will be implemented to prioritize and select sites to assess, and the process for obtaining access to those sites. OR For site-specific assessment proposals describe the existing conditions of the subject property including anticipated levels of contamination, size, and/or status of ownership of the site.			5		
V.B.2.b. Task Descriptions and Budget Table (20 points)	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	20		
2.b.i. Task Descriptions (15 points) List the tasks required to implement the proposed project, including the work that will take place under each grant-funded task and any additional work or services necessary to carry out the project that will be funded by sources other than this grant. Identify and enumerate specific outputs from the project, which may include, but are not limited to: Phase I environmental site assessments, Phase II environmental site assessments, site cleanup plans, area-wide plans, or site inventories. [Refer to Section I.F.1 for an explanation of outputs.] Provide a cost estimate for each grant-funded task, which describes the basis for the estimated costs, and specifies costs by the budget categories shown in the table below. Applicants requesting hazardous substance and petroleum funding in the same proposal must distinguish hazardous substance related tasks from petroleum related tasks. Where appropriate, present unit costs and quantify work products (e.g., Contractual Costs: Conduct Phase 1 assessments on five sites at a cost of \$2,500 each for a total of \$12,500). Explain any costs that appear to be atypical (i.e., unusually high or low). Do not include tasks for activities that are ineligible uses of funds under EPA's assessment grant (e.g., land acquisition, building demolition that is not necessary to assess contamination at the site, building or site preparation, or administrative costs, such as indirect costs). Discuss how you plan to track and measure your progress in achieving the project results (outcomes and outputs).			15		

Ranking Criteria		Original Score	Score Change		
2.b.ii. Budget Table (5 points) The table format below can be used to present the allocation of EPA grant funds to the specific tasks described above. Specify the costs by budget category. Include ONLY EPA grant funds in this table. Activities not supported by the grant should not be included in the budget table. Applicants requesting hazardous substance and petroleum funding in the same proposal must provide either two separate budget tables, or two separate line items within one budget table, which distinguish hazardous substance funds from petroleum funds. Note: EPA encourages the use of the table format below.		5			
V.B.2.c. Ability to Leverage (5 Points) Describe other sources of funding or resources that you have, or may be seeking, to ensure the successful revitalization of brownfields sites assessed with this grant. This should include public or private resources (beyond this grant) to achieve the assessment, cleanup, and/or redevelopment needs of the brownfields sites. Attach copies of any letters or documentation to substantiate firm commitments of leveraged funding. If you are not yet able to identify sources of leveraged funding needed for this project, then provide a recent example where you or your project partners have successfully leveraged resources to achieve an environmental or revitalization goal of your community (not necessarily on a brownfields site).		Weaknesses (Reasons for not awarding points) 5			
V.B.3. COMMUNITY ENGAGEMENT AND PARTNERSHIPS (35 points) This section of your proposal demonstrates how you will inform involve and inform the community and other stakeholders during the planning and implementation of your project. Your responses to the criteria will also explain how your proposed community engagement plan will meet the needs of the targeted community identified in the Community Need (Section V.B.1) portion of your proposal and identify the stakeholders and partners necessary to achieve the benefits discussed in Project Benefits (Section V.B.4). Proposals will be evaluated on the quality and extent to which they: - demonstrate actions or plans to effectively involve and inform the targeted community and relevant stakeholders; - identify the relevancy of the local/state/tribal environmental authority to the project; - identify roles of other relevant governmental partnerships; and - identify the relevant roles of community organizations and affirm their involvement in the project through commitment letters. Community-wide proposals should demonstrate how the whole community, not just localized groups directly affected by a site or sites, has provided input from the project inception and will be engaged throughout the project. Site-Specific proposals should discuss and demonstrate meaningful efforts to involve and inform community groups or representatives directly affected by the site, in addition to the broader community. Coalition proposals should demonstrate how all communities addressed through this project have provided input from the beginning of the project, and will be engaged and informed throughout the project. Coalition proposals should demonstrate that the grant recipient will ensure that community engagement is tailored specifically to the needs of each targeted community and coalition member.		35			
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.3.a. Plan for Involving Targeted Community & Other Stakeholders; and Communicating Project Progress (15 points) 3.a.i. Community Involvement Plan (10 points) Discuss your plan for involving the targeted community and other stakeholders (such as neighborhood organizations, citizens groups, property owners, lenders, business organizations and developers) in the planning and implementation of your project (which may include project planning, site selection for assessments, cleanup decisions, and reuse planning).	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	10	0	
3.a.ii. Communicating Progress (5 points) Describe your plans for communicating the progress of your project to community members. Also, describe how the identified communication plans are appropriate and effective for the targeted community(ies). Note: Applicants may address this criterion by various means that show meaningful public engagement where information is shared and views and input are actively solicited, including public meetings, webinars, use of media, and internet forums. Applicants must demonstrate how they will engage the targeted community in meaningful ways to ensure success of the proposed project.			5		
V.B.3.b. Partnerships with Government Agencies (10 points) 3.b.i. Local/State/Tribal Environmental Authority (5 points) Please identify and provide information on the agency which runs the relevant brownfields, voluntary cleanup or other similar program at the local/state/tribal level (i.e., the environmental agency and/or health agency).	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	10	0	
3.b.ii. Other Governmental Partnerships (5 points) Identify and provide information on other relevant federal, state, and/or local governmental agencies with which you will partner during your assessment project (e.g., EPA, DOT, HUD, a health agency).			5		
V.B.3.c. Partnerships with Community Organizations (10 points) 3.c.i. Community Organization Description & Role (5 points) Include a description of each community organization involved in your project, as well as, their role in and commitments to the planning and implementation of the project. EPA may conduct reference checks to ensure that organizations identified are supportive and involved with the brownfields project.		Weaknesses (Reasons for not awarding points)	10	0	
			5		

Ranking Criteria			Original Score	Score Change	
3.c.ii. Letters of Commitment (5 points) Attach current letters to the proposal from all of the community organizations you have discussed. These letters should discuss their support for the project, and describe and affirm their roles and commitments to the planning and implementation of the project. The numbers of partners is not as important as the contributions and the relevance of their organization.			5		
V.B.4. PROJECT BENEFITS [25 points] This section of your proposal describes the anticipated outcomes and benefits expected from your project in the context of the needs you discussed in the Community Need (Section V.B.1), the broader planning efforts as discussed in the Project Description (Section V.B.2), including sustainable redevelopment and the near-term efforts to support sustainable environmental practices in the community. It will also describe how the outcomes of this assessment work will contribute to the community plan for the revitalization of brownfields sites. Proposals will be evaluated on the quality and extent to which they demonstrate the potential of the project, or the development plan for the project area, to realize significant outcomes and benefits to the health/welfare and environment of the community, facilitate environmentally sustainable redevelopment planning and equitable development, and stimulate economic or non-economic benefits.			25	-	
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.4.a. Health and/or Welfare and Environment [10 points]	Strengths (Reasons for awarding points)		10		
4.a.i. Health and/or Welfare Benefits (5 points) Describe the health and/or welfare benefits anticipated from this grant (or broader project), and how these benefits will address the health and/or welfare challenges discussed in the Community Need section of your narrative (Section V.B.1).			5		
4.a.ii. Environmental Benefits (5 points) Describe the environmental benefits anticipated from this grant (or broader project), and how these benefits will address the environmental challenges discussed in the Community Need section of your narrative (Section V.B.1).			5		
V.B.4.b. Environmental Benefits from Infrastructure Reuse/Sustainable Reuse [8 points]	Weaknesses (Reasons for not awarding points)		8		
4.b.i. Policies, Planning, and Other Tools (5 points) Provide examples of how you will use your community or organization's policies, ordinances, planning or other tools to foster and implement sustainable development outcomes, including the use of existing infrastructure, for sites addressed with this grant. Examples of sustainable development practices are listed in Section I.D. of these guidelines.			5		
4.b.ii. Integrating Equitable Development or Livability Principles (3 points) Describe how your approach to address and revitalize brownfield sites will incorporate equitable development practices or the HUD-DOT-EPA Livability Principles, such as improved transportation choices, affordable housing, and other considerations as described in Section I.D. of these guidelines.			3		
V.B.4.c. Economic and Community Benefits (long-term benefits) [7 points]	Strengths (Reasons for awarding points)		7		
4.c.i. Economic or Other Benefits (5 points) Discuss potential outcomes and economic benefits, such as increased employment and expanded tax base, which may be achieved through the redevelopment of sites assessed under this grant (be as specific as possible), or discuss non-economic benefits associated with sites to be reused for greenspace or other not-for-profit activities. Examples may include areas redeveloped for uses such as parks, recreation areas, greenways, environmental buffers and other not-for-profit, governmental or charitable organization spaces libraries, schools, health centers, community centers, fire stations, etc.			5		
4.c.ii. Job Creation Potential, Partnerships with Workforce Development Programs (2 points) Describe any planned efforts to promote local hiring and procurement or link members of the community to potential employment opportunities in brownfields assessment, cleanup, or redevelopment related to your proposed projects. Such efforts may include, but are not limited to partnering with local workforce development entities or Brownfields job training grantees.			2		
General Comments (Optional) Reviewers may include any general comments on the applicant's response to the Ranking criteria. These comments will not impact subcriteria scores or the final Ranking score.					

FY2016 - National Brownfields Grant Proposal Evaluation - Assessment					
INSTRUCTIONS: To logically navigate through this form, enter the "Tab" keys. This will move you through the form on a question-by-question basis. If you hit the "Enter" key, you will be moved through the form vertically, which will no longer prompt you to answer questions on a question-by-question basis.					
Proposal Number (use format R01-16-A-001):	R04-16-A-064		Ranking Criteria Score: (max. points 160)	Post-Discussion Score:	Post-Discussion Notes
Applicant Name:	Lake City				
State:	SC				
Reviewer's Name:					
Reviewer's Organization:	Region 4, Office of the Regional Administrator				
Date:	2/3/2016		150	153	
Note: The Ranking Criteria Score does not include the Programmatic Capability Score Scores should be expressed in whole numbers only. Document score decisions below and provide substantive comments that provide the basis for your score.					

Ranking Criteria	Total Score Change
[refer to the Guidelines for additional information on all ranking criteria]	3

Ranking Criteria		Original Score	Score Change	
V.B.1. COMMUNITY NEED [50 points] This section of your proposal provides the context for your project. The needs defined in this section should provide the foundation of your later discussion of the brownfields project, planned community engagement and partnerships, and the ways the project will ultimately benefit your targeted community (both outputs and outcomes). This section of your narrative should identify your targeted community, as well as the community's brownfield issues and the impacts they have on the targeted community in which they are located. This section should also present the environmental, health and/or welfare, and economic challenges faced by the targeted community as related to its brownfields. Proposals will be evaluated on the quality and extent to which you have presented a compelling picture of your brownfield(s) and the needs of your targeted community. All proposals should demonstrate how the grant will serve a community(ies) to address or facilitate the identification and reduction of threats to the health or welfare of children, pregnant women, minority or low-income communities, or other sensitive populations; and will serve a community(ies) that is unable to draw on other sources of funding because of the small population or low income of the community. Coalition proposals should demonstrate how the grant will serve coalition partners and communities that would otherwise not have access to resources to address brownfields. For example, a state or county may put together a coalition that includes small communities that do not have the capacity to apply for brownfields funding on their own.		49	-	
Criteria	Comments	Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.1.a. Targeted Community and Brownfields [25 points] 1.a.i. Targeted Community Description (5 points) Include a brief description of your city, town, or geographic area to provide the reader some background on its cultural and industrial history that establishes the context for your brownfield challenges. Within this geographic area, identify and describe the targeted community where you plan to perform assessment activities, such as a neighborhood, district, corridor, census tract, or other locality around which your project will focus. 1.a.ii. Demographic Information (5 points) Provide demographic information about your targeted community including pertinent indicators of population, unemployment, poverty, minorities, and income such as those shown in the suggested table below, and clearly cite the sources of your data. 1.a.iii. Description of Brownfields (10 points) Describe the brownfields sites in your targeted community. Include information on the nature and extent of your brownfields (such as past land uses and site activities, potentially related environmental issues or contaminants, and current conditions), real or perceived negative environmental impacts associated with the brownfields, and brownfields' proximity to the targeted community. 1.a.iv. Cumulative Environmental Issues (5 points) In addition to the presence of brownfield sites, provide a summary (using available information) of other various cumulative environmental issues (e.g. siting of power plants, incinerators, industry, landfills, congested highways, or other sources of air, water and land pollution) or other environmental justice concerns (such as overburdening from existing sources of pollution) which may be present.		24	-	
Strengths (Reasons for awarding points)		5		
Weaknesses (Reasons for not awarding points)		5		
1.a.v. Cumulative Environmental Issues (5 points) In addition to the presence of brownfield sites, provide a summary (using available information) of other various cumulative environmental issues (e.g. siting of power plants, incinerators, industry, landfills, congested highways, or other sources of air, water and land pollution) or other environmental justice concerns (such as overburdening from existing sources of pollution) which may be present.		9		
1.a.vi. Cumulative Environmental Issues (5 points) In addition to the presence of brownfield sites, provide a summary (using available information) of other various cumulative environmental issues (e.g. siting of power plants, incinerators, industry, landfills, congested highways, or other sources of air, water and land pollution) or other environmental justice concerns (such as overburdening from existing sources of pollution) which may be present.		5		
V.B.1.b. Impacts on Targeted Community [10 points] Using existing available information, please respond to the items below. • Discuss impacts the brownfields have on public health or welfare of your targeted community. • Provide information describing the threats to health and welfare to sensitive groups in the targeted community who are potentially subject to the environmental exposures, including brownfields. (Please refer to FAQs for information on sensitive populations.) • Describe how cumulative environmental and/or brownfield issues have disproportionately impacted your targeted community.		10	-	
Strengths (Reasons for awarding points)		10		
Weaknesses (Reasons for not awarding points)				
V.B.1.c. Financial Need [15 points] 1.c.i. Economic Conditions (5 points) Describe why you, as the applicant, need this funding and are unable to draw on other sources of funding because of a small population, low income or other factors of the targeted community. Describe how local economic conditions may have been made worse due to industrial decline, plant closures, natural disasters, or other significant economic disruptions.		15	-	
Strengths (Reasons for awarding points)		5		
Weaknesses (Reasons for not awarding points)				

Ranking Criteria			Original Score	Score Change	
1.c.ii. Economic Effects of Brownfields (10 points) Elaborate on the demographic table above (Section V.B.1.a) and discuss the key economic effects (e.g., reduced tax base, lost jobs and business opportunities, depressed property values, ongoing costs to secure vacant properties, etc.) of the brownfields on the targeted community. Describe other economic effects associated with brownfields such as blight, property vacancy, community disinvestment, burden on municipal services etc. To the extent that this discussion may include quantitative estimates and statistics, clearly cite the sources of such data.			10		
V.B.2. PROJECT DESCRIPTION AND FEASIBILITY OF SUCCESS (50 points) This section of your proposal describes your project and how it will be implemented. This section should demonstrate the feasibility of the project you will fund with this grant, and the extent to which the grant will stimulate the availability of other funds for environmental assessment or remediation, and the subsequent reuse of the target area in which the brownfield site(s) is located. Proposals will be evaluated, as further described below, on the quality and extent to which you demonstrate: - How your project will further the targeted community's land use and revitalization plans or vision; - a reasonable approach and methodology to achieve project goals, and expend funds in a timely and efficient manner; - a realistic basis for project costs; - a reasonable plan to track and measure project progress; and - the availability of, and access to, sufficient resources to complete the project. All proposals should demonstrate how the majority of grant funds are allocated for tasks directly associated with environmental site assessments. Site-specific proposals should demonstrate how the task descriptions and budget justify the need for the amount of funding requested for the proposed site. Coalition proposals should demonstrate how the grant funds will address a minimum of five sites as well as sites located in each coalition member's jurisdiction.			47	-	
Criteria	Comments		Criterion Score	Score Change (e.g., -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.2.a. Project Description, Project Timing and Site Selection [25 points]	Strengths (Reasons for awarding points)		23		
2.a.i. Project Description (15 points) Describe the project that will be funded under this grant and how the project aligns with the targeted community's land use and revitalization plans. In addition to the description of the grant-funded assessment work, describe the redevelopment strategy or projected redevelopment for the property or properties that are assessed.			14		
2.a.ii. Project Timing (5 points) Describe your approach for implementing and executing key project activities within the three year period of performance. Specifically address the timing of key project activities (including contractor procurement, site selection, and securing site access) and state who will be responsible for implementing/completing those activities.			5		
2.a.iii. Site Selection (5 points) For community-wide proposals, describe the process for prioritizing and selecting sites to assess, and for obtaining access to those sites. OR For assessment coalition proposals, describe the proposed governance structure amongst your coalition partners which be implemented to prioritize and select sites to assess, and the process for obtaining access to those sites. OR For site-specific assessment proposals describe the existing conditions of the subject property including anticipated levels of contamination, size, and/or status of ownership of the site.			4		
V.B.2.b. Task Descriptions and Budget Table [20 points]	Strengths (Reasons for awarding points)		20		
2.b.i. Task Descriptions (15 points) List the tasks required to implement the proposed project, including the work that will take place under each grant-funded task and any additional work or services necessary to carry out the project that will be funded by sources other than this grant. Identify and enumerate specific outputs from the project, which may include, but are not limited to: Phase I environmental site assessments, Phase II environmental site assessments, site cleanup plans, area-wide plans, or site inventories. [Refer to Section I.F.1 for an explanation of outputs.] Provide a cost estimate for each grant-funded task, which describes the basis for the estimated costs, and specifies costs by the budget categories shown in the table below. Applicants requesting hazardous substance and petroleum funding in the same proposal must distinguish hazardous substance related tasks from petroleum related tasks. Where appropriate, present unit costs and quantify work products (e.g., Contractual Costs: Conduct Phase I assessments on five sites at a cost of \$2,500 each for a total of \$12,500). Explain any costs that appear to be atypical (i.e., unusually high or low). Do not include tasks for activities that are ineligible uses of funds under EPA's assessment grant (e.g., land acquisition, building demolition that is not necessary to assess contamination at the site, building or site preparation, or administrative costs, such as indirect costs). Discuss how you plan to track and measure your progress in achieving the project results (outcomes and outputs).			15		

Ranking Criteria		Original Score	Score Change		
2.b.ii. Budget Table (5 points) The table format below can be used to present the allocation of EPA grant funds to the specific tasks described above. Specify the costs by budget category. Include ONLY EPA grant funds in this table. Activities not supported by the grant should not be included in the budget table. Applicants requesting hazardous substance and petroleum funding in the same proposal must provide either two separate budget tables, or two separate line items within one budget table, which distinguish hazardous substance funds from petroleum funds. Note: EPA encourages the use of the table format below.		5			
V.B.2.c. Ability to Leverage (5 Points) Describe other sources of funding or resources that you have, or may be seeking, to ensure the successful revitalization of brownfields sites assessed with this grant. This should include public or private resources (beyond this grant) to achieve the assessment, cleanup, and/or redevelopment needs of the brownfields sites. Attach copies of any letters or documentation to substantiate firm commitments of leveraged funding. If you are not yet able to identify sources of leveraged funding needed for this project, then provide a recent example where you or your project partners have successfully leveraged resources to achieve an environmental or revitalization goal of your community (not necessarily on a brownfields site).		Weaknesses (Reasons for not awarding points) 4	4		
V.B.3. COMMUNITY ENGAGEMENT AND PARTNERSHIPS (35 points) This section of your proposal demonstrates how you will inform involve and inform the community and other stakeholders during the planning and implementation of your project. Your responses to the criteria will also explain how your proposed community engagement plan will meet the needs of the targeted community identified in the Community Need (Section V.B.1) portion of your proposal and identify the stakeholders and partners necessary to achieve the benefits discussed in Project Benefits (Section V.B.4). Proposals will be evaluated on the quality and extent to which they: - demonstrate actions or plans to effectively involve and inform the targeted community and relevant stakeholders; - identify the relevancy of the local/state/tribal environmental authority to the project; - identify roles of other relevant governmental partnerships; and - identify the relevant roles of community organizations and affirm their involvement in the project through commitment letters. Community-wide proposals should demonstrate how the whole community, not just localized groups directly affected by a site or sites, has provided input from the project inception and will be engaged throughout the project. Site-Specific proposals should discuss and demonstrate meaningful efforts to involve and inform community groups or representatives directly affected by the site, in addition to the broader community. Coalition proposals should demonstrate how all communities addressed through this project have provided input from the beginning of the project, and will be engaged and informed throughout the project. Coalition proposals should demonstrate that the grant recipient will ensure that community engagement is tailored specifically to the needs of each targeted community and coalition member.		32	3		
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.3.a. Plan for Involving Targeted Community & Other Stakeholders; and Communicating Project Progress (15 points)	Strengths (Reasons for awarding points) Weaknesses (Reasons for not awarding points)		15	0	
3.a.i. Community Involvement Plan (10 points) Discuss your plan for involving the targeted community and other stakeholders (such as neighborhood organizations, citizens groups, property owners, lenders, business organizations and developers) in the planning and implementation of your project (which may include project planning, site selection for assessments, cleanup decisions, and reuse planning).			10		
3.a.ii. Communicating Progress (5 points) Describe your plans for communicating the progress of your project to community members. Also, describe how the identified communication plans are appropriate and effective for the targeted community(ies). <i>Note: Applicants may address this criterion by various means that show meaningful public engagement where information is shared and views and input are actively solicited, including public meetings, webinars, use of media, and internet forums. Applicants must demonstrate how they will engage the targeted community in meaningful ways to ensure success of the proposed project.</i>			5		
V.B.3.b. Partnerships with Government Agencies (10 points)	Strengths (Reasons for awarding points) Weaknesses (Reasons for not awarding points)		8	2	
3.b.i. Local/State/Tribal Environmental Authority (5 points) Please identify and provide information on the agency which runs the relevant brownfields, voluntary cleanup or other similar program at the local/state/tribal level (i.e., the environmental agency and/or health agency).			4	1	The discussion of partnership with SCDHEC is outstanding and complete.
3.b.ii. Other Governmental Partnerships (5 points) Identify and provide information on other relevant federal, state, and/or local governmental agencies with which you will partner during your assessment project. (e.g., EPA, DOT, HUD, a health agency).			4	1	Partner agencies are fully identified.
V.B.3.c. Partnerships with Community Organizations (10 points)			9	1	
3.c.i. Community Organization Description & Role (5 points) Include a description of each community organization involved in your project, as well as, their role in and commitments to the planning and implementation of the project. EPA may conduct reference checks to ensure that organizations identified are supportive and involved with the brownfields project.			4	1	The various organizations and their roles are identified.

Ranking Criteria		Original Score	Score Change	
3.c.ii. Letters of Commitment (5 points) Attach current letters to the proposal from all of the community organizations you have discussed. These letters should discuss their support for the project, and describe and affirm their roles and commitments to the planning and implementation of the project. The numbers of partners is not as important as the contributions and the relevance of their organization.		5		
V.B.4. PROJECT BENEFITS [25 points] This section of your proposal describes the anticipated outcomes and benefits expected from your project in the context of the needs you discussed in the Community Need (Section V.B.1), the broader planning efforts as discussed in the Project Description (Section V.B.2), including sustainable redevelopment and the near-term efforts to support sustainable environmental practices in the community. It will also describe how the outcomes of this assessment work will contribute to the community plan for the revitalization of brownfields sites. Proposals will be evaluated on the quality and extent to which they demonstrate the potential of the project, or the development plan for the project area, to realize significant outcomes and benefits to the health/welfare and environment of the community, facilitate environmentally sustainable redevelopment planning and equitable development, and stimulate economic or non-economic benefits.		22	-	
Criteria	Comments	Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.4.a. Health and/or Welfare and Environment [10 points]	Strengths (Reasons for awarding points)	9		
4.a.i. Health and/or Welfare Benefits (5 points) Describe the health and/or welfare benefits anticipated from this grant (or broader project), and how these benefits will address the health and/or welfare challenges discussed in the Community Need section of your narrative (Section V.B.1).		5		
4.a.ii. Environmental Benefits (5 points) Describe the environmental benefits anticipated from this grant (or broader project), and how these benefits will address the environmental challenges discussed in the Community Need section of your narrative (Section V.B.1).		4		
V.B.4.b. Environmental Benefits from Infrastructure Reuse/Sustainable Reuse [8 points]		7		
4.b.i. Policies, Planning, and Other Tools (5 points) Provide examples of how you will use your community or organization's policies, ordinances, planning or other tools to foster and implement sustainable development outcomes, including the use of existing infrastructure, for sites addressed with this grant. Examples of sustainable development practices are listed in Section I.D of these guidelines.		4		
4.b.ii. Integrating Equitable Development or Livability Principles (3 points) Describe how your approach to address and revitalize brownfield sites will incorporate equitable development practices or the HUD-DOT-EPA Livability Principles, such as improved transportation choices, affordable housing, and other considerations as described in Section I.D of these guidelines.		3		
V.B.4.c. Economic and Community Benefits (long-term benefits) [7 points]	Strengths (Reasons for awarding points)	6		
4.c.i. Economic or Other Benefits (5 points) Discuss potential outcomes and economic benefits, such as increased employment and expanded tax base, which may be achieved through the redevelopment of sites assessed under this grant (be as specific as possible). or discuss non-economic benefits associated with sites to be reused for greenspace or other not-for-profit activities. Examples may include areas redeveloped for uses such as parks, recreation areas, greenways, environmental buffers and other not-for-profit, governmental or charitable organization spaces libraries, schools, health centers, community centers, fire stations, etc.		5		
4.c.ii. Job Creation Potential, Partnerships with Workforce Development Programs (2 points) Describe any planned efforts to promote local hiring and procurement or link members of the community to potential employment opportunities in brownfields assessment, cleanup, or redevelopment related to your proposed projects. Such efforts may include, but are not limited to partnering with local workforce development entities or Brownfields job training grantees.		1		
General Comments (Optional) Reviewers may include any general comments on the applicant's response to the Ranking criteria. These comments will not impact subcriteria scores or the final Ranking score.				

Ranking Criteria (refer to the Guidelines for additional information on all ranking criteria)			
Ranking Criteria	Comments		Score
V.B.5.a. Programmatic Capability - All applicants must respond to ranking criterion [28 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	28
Describe the organizational structure you will utilize to ensure the timely and successful expenditure of funds and completion of all technical, administrative and financial requirements of the project and grant. Include a brief discussion of the key staff including their roles, expertise, qualifications, and experience.			28
Describe the system(s) you have in place to appropriately acquire any additional expertise and resources (e.g. contractors or subawardees) required to successfully complete the project. Please refer to Section IV.F regarding contractors and subawards.			
Ranking Criteria	Comments		Score
V.B.5.b. Audit Findings - All applicants must respond to ranking criterion [2 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	2
Describe any adverse audit findings. If you have had problems with the administration of any grants (e.g., compliance reporting, expenditure of funds), please describe how you have corrected, or are correcting, the problems. If you have not, please affirm that you have not had any adverse audit findings. Respond to this criterion regardless of whether or not you have had a federal or non-federal assistance agreement. <i>[Failure to address this section may result in zero points for this factor.]</i>			2
Ranking Criteria	Comments		Score
V.B.5.c.i. Past Performance and Accomplishments - Applicant who currently or has ever received an EPA Brownfields Grant [10 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	10
1. Compliance with Grant Requirements (5 Points) Discuss your compliance with the work plan, schedule and terms and conditions. Include whether you have made, or are making, progress towards achieving the expected results of the grant in a timely manner. If you are not, please explain why. Discuss what corrective measures you took, or are taking, and how the corrective measures were documented and communicated.			5
Discuss your history of timely and acceptable quarterly performance and grant deliverables, as well as, ongoing Assessment, Cleanup and Redevelopment Exchange System (ACRES) reporting. If you have an open EPA Brownfield grant(s), please explain your need for additional funding. Additionally, for all open grant(s) indicate the grant period (start and end date), if there are funds remaining, and the plan to expend funds by the end of the grant period. For all closed EPA Brownfields grant(s), indicate if there were funds remaining at the time of closure, the amount of remaining funds and a brief explanation of why the funds were not expended.			

2. Accomplishments (5 Points) Describe the accomplishments (including specific outputs and outcomes) of your grant funded program, including at minimum, the number of sites assessed and/or cleaned up. Discuss whether these outputs and outcomes were accurately reflected in ACRES at the time of this proposal submission, and if not, please explain why.			5
Ranking Criteria	Comments		Score
V.B.5.c.ii. Past Performance and Accomplishments - Applicant who has not received an EPA Brownfields Grant but has received other federal or non-federal assistance agreements [10 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	0
1. Purpose and Accomplishments (5 Points) Describe the awarding agency/organization, amount of funding, and purpose of the grant(s) you have received. Discuss the accomplishments (including specific outputs and outcomes) of the project supported by these grants, including specific measures of success for the project supported by each type of grant received.			
2. Compliance with Grant Requirements (5 Points) Describe your compliance with the work plan, schedule and terms and conditions. Include whether you made, or are making, progress towards achieving the expected results of the grant in a timely manner. Discuss what corrective measures you took, or are taking, and how the corrective measures were documented and communicated. Discuss your history of timely and acceptable reporting, as required by the awarding agency/organization.			
Ranking Criteria			Score
V.B.5.c.iii. Past Performance and Accomplishments - Applicant who has never received any type of federal or non-federal assistance agreements [5 points]			
General Comments (Optional)			
Reviewers may include any general comments on the applicant's response to the Programmatic Capability criteria. These comments will not impact subcriteria scores or the final Programmatic Capability score.			

FY2016 - National Brownfields Grant Proposal Evaluation - Assessment

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Proposal Number (use format R01-16-A-001): Applicant Name: State: Reviewer's Name: Reviewer's Organization: Date:	R04-16-A-073 City of Brooksville FL [REDACTED] R4/RCRD/RPMMS 2/25/2016	Ranking Criteria Score: (max. points 160)	Post-Discussion Score:	Post-Discussion Notes
		153	153	
Note: The Ranking Criteria Score does not include the Programmatic Capability Score. Scores should be expressed in whole numbers only. Document score decisions below and provide substantive comments that provide the basis for your score.				

Ranking Criteria [refer to the Guidelines for additional information on all ranking criteria]	Total Score Change -
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Ranking Criteria		Original Score	Score Change	
V.B.1. COMMUNITY NEED [50 points] This section of your proposal provides the context for your project. The needs defined in this section should provide the foundation of your later discussion of the brownfields project, planned community engagement and partnerships, and the ways the project will ultimately benefit your targeted community (both outputs and outcomes). This section of your narrative should identify your targeted community, as well as the community's brownfield issues and the impacts they have on the targeted community in which they are located. This section should also present the environmental health and/or welfare, and economic challenges faced by the targeted community as related to its brownfields. Proposals will be evaluated on the quality and extent to which you have presented a compelling picture of your brownfield(s) and the needs of your targeted community. All proposals should demonstrate how the grant will serve a community(ies) to address or facilitate the identification and reduction of threats to the health or welfare of children, pregnant women, minority or low-income communities, or other sensitive populations, and will serve a community(ies) that is unable to draw on other sources of funding because of the small population or low income of the community. Coalition proposals should demonstrate how the grant will serve coalition partners and communities that would otherwise not have access to resources to address brownfields. For example, a state or county may put together a coalition that includes small communities that do not have the capacity to apply for brownfields funding on their own.		49		
Criteria	Comments	Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.1.a. Targeted Community and Brownfields [25 points]	Strengths (Reasons for awarding points)	24		
1.a.i. Targeted Community Description [5 points] Include a brief description of your city, town, or geographic area to provide the reader some background on its cultural and industrial history that establishes the context for your brownfield challenges. Within this geographic area, identify and describe the targeted community where you plan to perform assessment activities, such as a neighborhood, district, corridor, census tract, or other locality around which your project will focus.		5		
1.a.ii. Demographic Information [5 points] Provide demographic information about your targeted community including pertinent indicators of population, unemployment, poverty, minorities, and income such as those shown in the suggested table below, and clearly cite the sources of your data.		5		
1.a.iii. Description of Brownfields [10 points] Describe the brownfields sites in your targeted community. Include information on the nature and extent of your brownfields (such as past land uses and site activities, potentially related environmental issues or contaminants, and current conditions), real or perceived negative environmental impacts associated with the brownfields, and brownfields' proximity to the targeted community.		10		
1.a.iv. Cumulative Environmental Issues [5 points] In addition to the presence of brownfield sites, provide a summary (using available information) of other various cumulative environmental issues (e.g. siting of power plants, incinerators, industry, landfills, congested highways, or other sources of air, water and land pollution) or other environmental justice concerns (such as overburdening from existing sources of pollution) which may be present.		4		
V.B.1.b. Impacts on Targeted Community [10 points]	Strengths (Reasons for awarding points)	10		
Using existing available information, please respond to the items below: • Discuss impacts the brownfields have on public health or welfare of your targeted community. • Provide information describing the threats to health and welfare to sensitive groups in the targeted community who are potentially subject to the environmental exposures, including brownfields. (Please refer to FAQs for information on sensitive populations.) • Describe how cumulative environmental and/or brownfield issues have disproportionately impacted your targeted community.		10		
V.B.1.c. Financial Need [15 points]	Weaknesses (Reasons for not awarding points)	15		
1.c.i. Economic Conditions [5 points] Describe why you, as the applicant, need this funding and are unable to draw on other sources of funding because of a small population, low income or other factors of the targeted community. Describe how local economic conditions may have been made worse due to industrial decline, plant closures, natural disasters, or other significant economic disruptions.		5		

Ranking Criteria			Original Score	Score Change	
1.c.ii. Economic Effects of Brownfields (10 points) Elaborate on the demographic table above (Section V.B.1.a) and discuss the key economic effects (e.g. reduced tax base, lost jobs and business opportunities, depressed property values, ongoing costs to secure vacant properties, etc.) of the brownfields on the targeted community. Describe other economic effects associated with brownfields such as blight, property vacancy, community disinvestment, burden on municipal services, etc. To the extent that this discussion may include quantitative estimates and statistics, clearly cite the sources of such data.			10		
V.B.2. PROJECT DESCRIPTION AND FEASIBILITY OF SUCCESS [50 points] This section of your proposal describes your project and how it will be implemented. This section should demonstrate the feasibility of the project you will fund with this grant, and the extent to which the grant will stimulate the availability of other funds for environmental assessment or remediation, and the subsequent reuse of the target area in which the brownfield site(s) is located. Proposals will be evaluated, as further described below, on the quality and extent to which you demonstrate: - How your project will further the targeted community's land use and revitalization plans or vision; - a reasonable approach and methodology to achieve project goals, and expend funds in a timely and efficient manner; - a realistic basis for project costs; - a reasonable plan to track and measure project progress; and - the availability of, and access to, sufficient resources to complete the project. All proposals should demonstrate how the majority of grant funds are allocated for tasks directly associated with environmental site assessments. Site-specific proposals should demonstrate how the task descriptions and budget justify the need for the amount of funding requested for the proposed site. Coalition proposals should demonstrate how the grant funds will address a minimum of five sites as well as sites located in each coalition member's jurisdiction.			48		
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.2.a. Project Description, Project Timing and Site Selection [25 points]	Strengths (Reasons for awarding points)		23		
2.a.i. Project Description (15 points) Describe the project that will be funded under this grant and how the project aligns with the targeted community's land use and revitalization plans. In addition to the description of the grant-funded assessment work, describe the redevelopment strategy or projected redevelopment for the property or properties that are assessed.			14		
2.a.ii. Project Timing (5 points) Describe your approach for implementing and executing key project activities within the three year period of performance. Specifically address the timing of key project activities (including contractor procurement, site selection, and securing site access) and state who will be responsible for implementing/completing those activities.			5		
2.a.iii. Site Selection (5 points) For community-wide proposals, describe the process for prioritizing and selecting sites to assess, and for obtaining access to those sites. OR For assessment coalition proposals, describe the proposed governance structure amongst your coalition partners which be implemented to prioritize and select sites to assess, and the process for obtaining access to those sites. OR For site-specific assessment proposals describe the existing conditions of the subject property including anticipated levels of contamination, size, and/or status of ownership of the site.			4		
V.B.2.b. Task Descriptions and Budget Table [20 points]	Strengths (Reasons for awarding points)		20		
2.b.i. Task Descriptions (15 points) List the tasks required to implement the proposed project, including the work that will take place under each grant-funded task and any additional work or services necessary to carry out the project that will be funded by sources other than this grant. Identify and enumerate specific outputs from the project, which may include, but are not limited to: Phase I environmental site assessments, Phase II environmental site assessments, site cleanup plans, area-wide plans, or site inventories. [Refer to Section I.F.1 for an explanation of outputs.] Provide a cost estimate for each grant-funded task, which describes the basis for the estimated costs, and specifies costs by the budget categories shown in the table below. Applicants requesting hazardous substance and petroleum funding in the same proposal must distinguish hazardous substance related tasks from petroleum related tasks. Where appropriate, present unit costs and quantify work products (e.g. Contractual Costs: Conduct Phase I assessments on five sites at a cost of \$2,500 each for a total of \$12,500). Explain any costs that appear to be atypical (i.e., unusually high or low). Do not include tasks for activities that are ineligible uses of funds under EPA's assessment grant (e.g., land acquisition, building demolition that is not necessary to assess contamination at the site, building or site preparation, or administrative costs, such as indirect costs). Discuss how you plan to track and measure your progress in achieving the project results (outcomes and outputs).			15		

Ranking Criteria			Original Score	Score Change	
2.b.ii. Budget Table (5 points) The table format below can be used to present the allocation of EPA grant funds to the specific tasks described above. Specify the costs by budget category. Include ONLY EPA grant funds in this table. Activities not supported by the grant should not be included in the budget table. Applicants requesting hazardous substance and petroleum funding in the same proposal must provide either two separate budget tables, or two separate line items within one budget table, which distinguish hazardous substance funds from petroleum funds. Note: EPA encourages the use of the table format below.			5		
V.B.2.c. Ability to Leverage (5 Points) Describe other sources of funding or resources that you have, or may be seeking, to ensure the successful revitalization of brownfields sites assessed with this grant. This should include public or private resources (beyond this grant) to achieve the assessment, cleanup, and/or redevelopment needs of the brownfields sites. Attach copies of any letters or documentation to substantiate firm commitments of leveraged funding. If you are not yet able to identify sources of leveraged funding needed for this project, then provide a recent example where you or your project partners have successfully leveraged resources to achieve an environmental or revitalization goal of your community (not necessarily on a brownfields site).			Weaknesses (Reasons for not awarding points) 5		
V.B.3. COMMUNITY ENGAGEMENT AND PARTNERSHIPS (35 points) This section of your proposal demonstrates how you will inform and involve the community and other stakeholders during the planning and implementation of your project. Your responses to the criteria will also explain how your proposed community engagement plan will meet the needs of the targeted community identified in the Community Need (Section V.B.1) portion of your proposal and identify the stakeholders and partners necessary to achieve the benefits discussed in Project Benefits (Section V.B.4). Proposals will be evaluated on the quality and extent to which they: - demonstrate actions or plans to effectively involve and inform the targeted community and relevant stakeholders; - identify the relevancy of the local/state/tribal environmental authority to the project; - identify roles of other relevant governmental partnerships; and - identify the relevant roles of community organizations and affirm their involvement in the project through commitment letters. Community-wide proposals should demonstrate how the whole community, not just localized groups directly affected by a site or sites, has provided input from the project inception and will be engaged throughout the project. Site-Specific proposals should discuss and demonstrate meaningful efforts to involve and inform community groups or representatives directly affected by the site, in addition to the broader community. Coalition proposals should demonstrate how all communities addressed through this project have provided input from the beginning of the project, and will be engaged and informed throughout the project. Coalition proposals should demonstrate that the grant recipient will ensure that community engagement is tailored specifically to the needs of each targeted community and coalition member.			33		
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.3.a. Plan for Involving Targeted Community & Other Stakeholders; and Communicating Project Progress (15 points)	Strengths (Reasons for awarding points)		13	0	
3.a.i. Community Involvement Plan (10 points) Discuss your plan for involving the targeted community and other stakeholders (such as neighborhood organizations, citizens groups, property owners, lenders, business organizations and developers) in the planning and implementation of your project (which may include project planning, site selection for assessments, cleanup decisions, and reuse planning).			9		
3.a.ii. Communicating Progress (5 points) Describe your plans for communicating the progress of your project to community members. Also, describe how the identified communication plans are appropriate and effective for the targeted community(ies). Note: Applicants may address this criterion by various means that show meaningful public engagement where information is shared and views and input are actively solicited, including public meetings, webinars, use of media, and internet forums. Applicants must demonstrate how they will engage the targeted community in meaningful ways to ensure success of the proposed project.			4		
V.B.3.b. Partnerships with Government Agencies (10 points)	Strengths (Reasons for awarding points)		10	0	
3.b.i. Local/State/Tribal Environmental Authority (5 points) Please identify and provide information on the agency which runs the relevant brownfields, voluntary cleanup or other similar program at the local/state/tribal level (i.e., the environmental agency and/or health agency).			5		
3.b.ii. Other Governmental Partnerships (5 points) Identify and provide information on other relevant federal, state, and/or local governmental agencies with which you will partner during your assessment project (e.g., EPA, DOT, HUD, a health agency).			5		
V.B.3.c. Partnerships with Community Organizations (10 points)	Weaknesses (Reasons for not awarding points)		10	0	
3.c.i. Community Organization Description & Role (5 points) Include a description of each community organization involved in your project, as well as, their role in and commitments to the planning and implementation of the project. EPA may conduct reference checks to ensure that organizations identified are supportive and involved with the brownfields project.			5		

Ranking Criteria			Original Score	Score Change	
3.c.ii. Letters of Commitment (5 points) Attach current letters to the proposal from all of the community organizations you have discussed. These letters should discuss their support for the project, and describe and affirm their roles and commitments to the planning and implementation of the project. The numbers of partners is not as important as the contributions and the relevance of their organization			5		
V.B.4. PROJECT BENEFITS (25 points) This section of your proposal describes the anticipated outcomes and benefits expected from your project in the context of the needs you discussed in the Community Need (Section V.B.1), the broader planning efforts as discussed in the Project Description (Section V.B.2), including sustainable redevelopment and the near-term efforts to support sustainable environmental practices in the community. It will also describe how the outcomes of this assessment work will contribute to the community plan for the revitalization of brownfields sites. Proposals will be evaluated on the quality and extent to which they demonstrate the potential of the project, or the development plan for the project area, to realize significant outcomes and benefits to the health/welfare and environment of the community, facilitate environmentally sustainable redevelopment planning and equitable development, and stimulate economic or non-economic benefits.			23		
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.4.a. Health and/or Welfare and Environment (10 points)	Strengths (Reasons for awarding points)		9		
4.a.i. Health and/or Welfare Benefits (5 points) Describe the health and/or welfare benefits anticipated from this grant (or broader project), and how these benefits will address the health and/or welfare challenges discussed in the Community Need section of your narrative (Section V.B.1)			4		
4.a.ii. Environmental Benefits (5 points) Describe the environmental benefits anticipated from this grant (or broader project), and how these benefits will address the environmental challenges discussed in the Community Need section of your narrative (Section V.B.1)			5		
V.B.4.b. Environmental Benefits from Infrastructure Reuse/Sustainable Reuse (8 points)	Weaknesses (Reasons for not awarding points)		8		
4.b.i. Policies, Planning, and Other Tools (5 points) Provide examples of how you will use your community or organization's policies, ordinances, planning or other tools to foster and implement sustainable development outcomes, including the use of existing infrastructure, for sites addressed with this grant. Examples of sustainable development practices are listed in Section I.D. of these guidelines			5		
4.b.ii. Integrating Equitable Development or Livability Principles (3 points) Describe how your approach to address and revitalize brownfield sites will incorporate equitable development practices or the HUD-DOT-EPA Livability Principles, such as improved transportation choices, affordable housing, and other considerations as described in Section I.D. of these guidelines			3		
V.B.4.c. Economic and Community Benefits (long-term benefits) (7 points)	Strengths (Reasons for awarding points)		6		
4.c.i. Economic or Other Benefits (5 points) Discuss potential outcomes and economic benefits, such as increased employment and expanded tax base, which may be achieved through the redevelopment of sites assessed under this grant (be as specific as possible). or discuss non-economic benefits associated with sites to be reused for greenspace or other not-for-profit activities. Examples may include areas redeveloped for uses such as parks, recreation areas, greenways, environmental buffers and other not-for-profit, governmental or charitable organization spaces libraries, schools, health centers, community centers, fire stations, etc.			5		
4.c.ii. Job Creation Potential: Partnerships with Workforce Development Programs (2 points) Describe any planned efforts to promote local hiring and procurement or link members of the community to potential employment opportunities in brownfields assessment, cleanup, or redevelopment related to your proposed projects. Such efforts may include, but are not limited to partnering with local workforce development entities or Brownfields job training grantees			1		
General Comments (Optional) Reviewers may include any general comments on the applicant's response to the Ranking criteria. These comments will not impact subcriteria scores or the final Ranking score					

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INSTRUCTIONS: To logically navigate through this form, enter the "Tab" keys. This will move you through the form on a question-by-question basis. If you hit the "Enter" key, you will be moved through the form vertically, which will no longer prompt you to answer questions on a question-by-question basis.				
Proposal Number (use format R01-16-A-001):	R04-16-A-013	Ranking Criteria Score: (max. points 160)	Post- Discussion Score:	Post-Discussion Notes
Applicant Name:	Gadsden County			
State:	Florida			
Reviewer's Name:				
Reviewer's Organization:	U.S. EPA Region 4			
Date:	1-Feb-16			
Note: The Ranking Criteria Score does not include the Programmatic Capability Score Scores should be expressed in whole numbers only. Document score decisions below and provide substantive comments that provide the basis for your score.		158	154	

	Ranking Criteria	Total Score Change
	[refer to the Guidelines for additional information on all ranking criteria]	(4)

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Ranking Criteria			Original Score	Score Change	
1.c.ii. Economic Effects of Brownfields (10 points) Elaborate on the demographic table above (Section V.B.1.a) and discuss the key economic effects (e.g. reduced tax base, lost jobs and business opportunities, depressed property values, ongoing costs to secure vacant properties, etc.) of the brownfields on the targeted community. Describe other economic effects associated with brownfields such as blight, property vacancy, community disinvestment, burden on municipal services, etc. To the extent that this discussion may include quantitative estimates and statistics, clearly cite the sources of such data.			10		
V.B.2. PROJECT DESCRIPTION AND FEASIBILITY OF SUCCESS [50 points] This section of your proposal describes your project and how it will be implemented. This section should demonstrate the feasibility of the project you will fund with this grant, and the extent to which the grant will stimulate the availability of other funds for environmental assessment or remediation, and the subsequent reuse of the target area in which the brownfield site(s) is located. Proposals will be evaluated, as further described below, on the quality and extent to which you demonstrate: - How your project will further the targeted community's land use and revitalization plans or vision; - a reasonable approach and methodology to achieve project goals, and expend funds in a timely and efficient manner; - a realistic basis for project costs; - a reasonable plan to track and measure project progress; and - the availability of, and access to, sufficient resources to complete the project. All proposals should demonstrate how the majority of grant funds are allocated for tasks directly associated with environmental site assessments. Site-specific proposals should demonstrate how the task descriptions and budget justify the need for the amount of funding requested for the proposed site. Coalition proposals should demonstrate how the grant funds will address a minimum of five sites as well as sites located in each coalition member's jurisdiction.			48	(2)	
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.2.a. Project Description, Project Timing and Site Selection [25 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	25		
2.a.i. Project Description (15 points) Describe the project that will be funded under this grant and how the project aligns with the targeted community's land use and revitalization plans. In addition to the description of the grant-funded assessment work, describe the redevelopment strategy or projected redevelopment for the property or properties that are assessed.			15		
2.a.ii. Project Timing (5 points) Describe your approach for implementing and executing key project activities within the three year period of performance. Specifically address the timing of key project activities (including contractor procurement, site selection, and securing site access) and state who will be responsible for implementing/completing those activities.			5		
2.a.iii. Site Selection (5 points) For community-wide proposals, describe the process for prioritizing and selecting sites to assess, and for obtaining access to those sites. OR For assessment coalition proposals, describe the proposed governance structure amongst your coalition partners which be implemented to prioritize and select sites to assess, and the process for obtaining access to those sites. OR For site-specific assessment proposals describe the existing conditions of the subject property including anticipated levels of contamination, size, and/or status of ownership of the site.			5		
V.B.2.b. Task Descriptions and Budget Table [20 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	20	(2)	
2.b.i. Task Descriptions (15 points) List the tasks required to implement the proposed project, including the work that will take place under each grant-funded task and any additional work or services necessary to carry out the project that will be funded by sources other than this grant. Identify and enumerate specific outputs from the project, which may include, but are not limited to, Phase I environmental site assessments, Phase II environmental site assessments, site cleanup plans, area-wide plans, or site inventories. [Refer to Section I.F.1 for an explanation of outputs.] Provide a cost estimate for each grant-funded task, which describes the basis for the estimated costs, and specifies costs by the budget categories shown in the table below. Applicants requesting hazardous substance and petroleum funding in the same proposal must distinguish hazardous substance related tasks from petroleum related tasks. Where appropriate, present unit costs and quantify work products (e.g. Contractual Costs: Conduct Phase 1 assessments on five sites at a cost of \$2,500 each for a total of \$12,500). Explain any costs that appear to be atypical (i.e., unusually high or low). Do not include tasks for activities that are ineligible uses of funds under EPA's assessment grant (e.g., land acquisition, building demolition that is not necessary to assess contamination at the site, building or site preparation, or administrative costs, such as indirect costs). Discuss how you plan to track and measure your progress in achieving the project results (outcomes and outputs).			15	(2)	Agree with reviewer weakness

Ranking Criteria		Original Score	Score Change		
2.b.ii. Budget Table (5 points) The table format below can be used to present the allocation of EPA grant funds to the specific tasks described above. Specify the costs by budget category. Include ONLY EPA grant funds in this table. Activities not supported by the grant should not be included in the budget table Applicants requesting hazardous substance and petroleum funding in the same proposal must provide either two separate budget tables, or two separate line items within one budget table, which distinguish hazardous substance funds from petroleum funds Note: EPA encourages the use of the table format below		5			
V.B.2.c. Ability to Leverage (5 Points) Describe other sources of funding or resources that you have, or may be seeking, to ensure the successful revitalization of brownfields sites assessed with this grant. This should include public or private resources (beyond this grant) to achieve the assessment, cleanup, and/or redevelopment needs of the brownfields sites. Attach copies of any letters or documentation to substantiate firm commitments of leveraged funding If you are not yet able to identify sources of leveraged funding needed for this project, then provide a recent example where you or your project partners have successfully leveraged resources to achieve an environmental or revitalization goal of your community (not necessarily on a brownfields site)		Weaknesses (Reasons for not awarding points) 3	3		
V.B.3. COMMUNITY ENGAGEMENT AND PARTNERSHIPS (35 points) This section of your proposal demonstrates how you will inform involve and inform the community and other stakeholders during the planning and implementation of your project. Your responses to the criteria will also explain how your proposed community engagement plan will meet the needs of the targeted community identified in the Community Need (Section V.B.1) portion of your proposal and identify the stakeholders and partners necessary to achieve the benefits discussed in Project Benefits (Section V.B.4). Proposals will be evaluated on the quality and extent to which they: - demonstrate actions or plans to effectively involve and inform the targeted community and relevant stakeholders; - identify the relevancy of the local/state/tribal environmental authority to the project; - identify roles of other relevant governmental partnerships; and - identify the relevant roles of community organizations and affirm their involvement in the project through commitment letters. Community-wide proposals should demonstrate how the whole community, not just localized groups directly affected by a site or sites, has provided input from the project inception and will be engaged throughout the project. Site-Specific proposals should discuss and demonstrate meaningful efforts to involve and inform community groups or representatives directly affected by the site, in addition to the broader community. Coalition proposals should demonstrate how all communities addressed through this project have provided input from the beginning of the project, and will be engaged and informed throughout the project. Coalition proposals should demonstrate that the grant recipient will ensure that community engagement is tailored specifically to the needs of each targeted community and coalition member.		35	-		
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.3.a. Plan for Involving Targeted Community & Other Stakeholders; and Communicating Project Progress (15 points)	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	15	0	
3.a.i. Community Involvement Plan (10 points) Discuss your plan for involving the targeted community and other stakeholders (such as neighborhood organizations, citizens groups, property owners, lenders, business organizations and developers) in the planning and implementation of your project (which may include project planning, site selection for assessments, cleanup decisions, and reuse planning).			10		
3.a.ii. Communicating Progress (5 points) Describe your plans for communicating the progress of your project to community members. Also, describe how the identified communication plans are appropriate and effective for the targeted community(ies) <i>Note: Applicants may address this criterion by various means that show meaningful public engagement where information is shared and views and input are actively solicited, including public meetings, webinars, use of media, and internet forums. Applicants must demonstrate how they will engage the targeted community in meaningful ways to ensure success of the proposed project.</i>			5		
V.B.3.b. Partnerships with Government Agencies (10 points)	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	10	0	
3.b.i. Local/State/Tribal Environmental Authority (5 points) Please identify and provide information on the agency which runs the relevant brownfields, voluntary cleanup or other similar program at the local/state/tribal level (i.e., the environmental agency and/or health agency).			5		
3.b.ii. Other Governmental Partnerships (5 points) Identify and provide information on other relevant federal, state, and/or local governmental agencies with which you will partner during your assessment project (e.g., EPA, DOT, HUD, a health agency).			5		
V.B.3.c. Partnerships with Community Organizations (10 points)	Weaknesses (Reasons for not awarding points)		10	0	
3.c.i. Community Organization Description & Role (5 points) Include a description of each community organization involved in your project, as well as, their role in and commitments to the planning and implementation of the project. EPA may conduct reference checks to ensure that organizations identified are supportive and involved with the brownfields project.			5		

Ranking Criteria			Original Score	Score Change	
3.c.ii. Letters of Commitment (5 points) Attach current letters to the proposal from all of the community organizations you have discussed. These letters should discuss their support for the project, and describe and affirm their roles and commitments to the planning and implementation of the project. The numbers of partners is not as important as the contributions and the relevance of their organization			5		
V.B.4. PROJECT BENEFITS (25 points) This section of your proposal describes the anticipated outcomes and benefits expected from your project in the context of the needs you discussed in the Community Need (Section V.B.1), the broader planning efforts as discussed in the Project Description (Section V.B.2), including sustainable redevelopment and the near-term efforts to support sustainable environmental practices in the community. It will also describe how the outcomes of this assessment work will contribute to the community plan for the revitalization of brownfields sites. Proposals will be evaluated on the quality and extent to which they demonstrate the potential of the project, or the development plan for the project area, to realize significant outcomes and benefits to the health/welfare and environment of the community, facilitate environmentally sustainable redevelopment planning and equitable development, and stimulate economic or non-economic benefits.			25		
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.4.a. Health and/or Welfare and Environment (10 points)	Strengths (Reasons for awarding points)		10		
4.a.i. Health and/or Welfare Benefits (5 points) Describe the health and/or welfare benefits anticipated from this grant (or broader project), and how these benefits will address the health and/or welfare challenges discussed in the Community Need section of your narrative (Section V.B.1)			5		
4.a.ii. Environmental Benefits (5 points) Describe the environmental benefits anticipated from this grant (or broader project), and how these benefits will address the environmental challenges discussed in the Community Need section of your narrative (Section V.B.1)			5		
V.B.4.b. Environmental Benefits from Infrastructure Reuse/Sustainable Reuse (8 points)	Weaknesses (Reasons for not awarding points)		8		
4.b.i. Policies, Planning, and Other Tools (5 points) Provide examples of how you will use your community or organization's policies, ordinances, planning or other tools to foster and implement sustainable development outcomes, including the use of existing infrastructure, for sites addressed with this grant. Examples of sustainable development practices are listed in Section I.D. of these guidelines.			5		
4.b.ii. Integrating Equitable Development or Livability Principles (3 points) Describe how your approach to address and revitalize brownfield sites will incorporate equitable development practices or the HUD-DOT-EPA Livability Principles, such as improved transportation choices, affordable housing, and other considerations as described in Section I.D. of these guidelines.			3		
V.B.4.c. Economic and Community Benefits (long-term benefits) (7 points)	Weaknesses (Reasons for not awarding points)		7		
4.c.i. Economic or Other Benefits (5 points) Discuss potential outcomes and economic benefits, such as increased employment and expanded tax base, which may be achieved through the redevelopment of sites assessed under this grant (be as specific as possible), or discuss non-economic benefits associated with sites to be reused for greenspace or other not-for-profit activities. Examples may include areas redeveloped for uses such as parks, recreation areas, greenways, environmental buffers and other not-for-profit, governmental or charitable organization spaces libraries, schools, health centers, community centers, fire stations, etc.			5		
4.c.ii. Job Creation Potential: Partnerships with Workforce Development Programs (2 points) Describe any planned efforts to promote local hiring and procurement or link members of the community to potential employment opportunities in brownfields assessment, cleanup, or redevelopment related to your proposed projects. Such efforts may include, but are not limited to partnering with local workforce development entities or Brownfields job training grantees			2		
General Comments (Optional) Reviewers may include any general comments on the applicant's response to the Ranking criteria. These comments will not impact subcriteria scores or the final Ranking score.					

FY2016 - National Brownfields Grant Proposal Programmatic Capability Evaluation - Assessment		
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Proposal Number:	Applicant:	State:
R04-16-A-013	Gadsden County	Florida
Date:	Reviewer:	
2/9/2016		
		Programmatic Capability Score: (40 points maximum) 40

Ranking Criteria (refer to the Guidelines for additional information on all ranking criteria)			
Ranking Criteria	Comments		Score
V.B.5.a. Programmatic Capability - All applicants must respond to ranking criterion [28 points] Describe the organizational structure you will utilize to ensure the timely and successful expenditure of funds and completion of all technical, administrative and financial requirements of the project and grant. Include a brief discussion of the key staff including their roles, expertise, qualifications, and experience. Describe the system(s) you have in place to appropriately acquire any additional expertise and resources (e.g. contractors or subawardees) required to successfully complete the project. Please refer to Section IV.F regarding contractors and subawards.	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	28
			28

Ranking Criteria	Comments		Score
V.B.5.b. Audit Findings - All applicants must respond to ranking criterion [2 points] Describe any adverse audit findings. If you have had problems with the administration of any grants (e.g., compliance reporting, expenditure of funds), please describe how you have corrected, or are correcting, the problems. If you have not, please affirm that you have not had any adverse audit findings. Respond to this criterion regardless of whether or not you have had a federal or non-federal assistance agreement. [Failure to address this section may result in zero points for this factor.]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	2
			2

Ranking Criteria	Comments		Score
V.B.5.c.i. Past Performance and Accomplishments - Applicant who currently or has ever received an EPA Brownfields Grant [10 points] 1. Compliance with Grant Requirements (5 Points) Discuss your compliance with the work plan, schedule and terms and conditions. Include whether you have made, or are making, progress towards achieving the expected results of the grant in a timely manner. If you are not, please explain why. Discuss what corrective measures you took, or are taking, and how the corrective measures were documented and communicated. Discuss your history of timely and acceptable quarterly performance and grant deliverables, as well as, ongoing Assessment, Cleanup and Redevelopment Exchange System (ACRES) reporting. If you have an open EPA Brownfield grant(s), please explain your need for additional funding. Additionally, for all open grant(s) indicate the grant period (start and end date), if there are funds remaining, and the plan to expend funds by the end of the grant period. For all closed EPA Brownfields grant(s), indicate if there were funds remaining at the time of closure, the amount of remaining funds and a brief explanation of why the funds were not expended.	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	10
			5

2. Accomplishments (5 Points) Describe the accomplishments (including specific outputs and outcomes) of your grant funded program, including at minimum, the number of sites assessed and/or cleaned up. Discuss whether these outputs and outcomes were accurately reflected in ACRES at the time of this proposal submission, and if not, please explain why.			5
Ranking Criteria	Comments		Score
V.B.5.c.ii. Past Performance and Accomplishments - Applicant who has not received an EPA Brownfields Grant but has received other federal or non-federal assistance agreements [10 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	0
1. Purpose and Accomplishments (5 Points) Describe the awarding agency/organization, amount of funding, and purpose of the grant(s) you have received. Discuss the accomplishments (including specific outputs and outcomes) of the project supported by these grants, including specific measures of success for the project supported by each type of grant received.			
2. Compliance with Grant Requirements (5 Points) Describe your compliance with the work plan, schedule and terms and conditions. Include whether you made, or are making, progress towards achieving the expected results of the grant in a timely manner. Discuss what corrective measures you took, or are taking, and how the corrective measures were documented and communicated. Discuss your history of timely and acceptable reporting, as required by the awarding agency/organization.			
Ranking Criteria			Score
V.B.5.c.iii. Past Performance and Accomplishments - Applicant who has never received any type of federal or non-federal assistance agreements [5 points]			
General Comments (Optional) Reviewers may include any general comments on the applicant's response to the Programmatic Capability criteria. These comments will not impact subcriteria scores or the final Programmatic Capability score.			

FY2016 - National Brownfields Grant Proposal Evaluation - Assessment				
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Proposal Number (use format R01-16-A-001):	R04-16-A-013_01	Ranking Criteria Score: (max. points 160)	Post-Discussion Score:	Post-Discussion Notes
Applicant Name:	Gadsden County Board of County Commissioners			
State:	FL			
Reviewer's Name:				
Reviewer's Organization:	R4			
Date:	2/8/2016	147	147	
Note: The Ranking Criteria Score does not include the Programmatic Capability Score Scores should be expressed in whole numbers only. Document score decisions below and provide substantive comments that provide the basis for your score.				

Ranking Criteria	Total Score Change
[refer to the Guidelines for additional information on all ranking criteria]	-

Ranking Criteria		Original Score	Score Change	
V.B.1. COMMUNITY NEED [50 points] This section of your proposal provides the context for your project. The needs defined in this section should provide the foundation of your later discussion of the brownfields project, planned community engagement and partnerships, and the ways the project will ultimately benefit your targeted community (both outputs and outcomes). This section of your narrative should identify your targeted community, as well as the community's brownfield issues and the impacts they have on the targeted community in which they are located. This section should also present the environmental, health and/or welfare, and economic challenges faced by the targeted community as related to its brownfields. Proposals will be evaluated on the quality and extent to which you have presented a compelling picture of your brownfield(s) and the needs of your targeted community. All proposals should demonstrate how the grant will serve a community(ies) to address or facilitate the identification and reduction of threats to the health or welfare of children, pregnant women, minority or low-income communities, or other sensitive populations, and will serve a community(ies) that is unable to draw on other sources of funding because of the small population or low income of the community. Coalition proposals should demonstrate how the grant will serve coalition partners and communities that would otherwise not have access to resources to address brownfields. For example, a state or county may put together a coalition that includes small communities that do not have the capacity to apply for brownfields funding on their own.		47	-	
Criteria	Comments	Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.1.a. Targeted Community and Brownfields [25 points] 1.a.i. Targeted Community Description [5 points] Include a brief description of your city, town, or geographic area to provide the reader some background on its cultural and industrial history that establishes the context for your brownfield challenges. Within this geographic area, identify and describe the targeted community where you plan to perform assessment activities, such as a neighborhood, district, corridor, census tract, or other locality around which your project will focus.	Strengths (Reasons for awarding points) Weaknesses (Reasons for not awarding points)	24	-	
1.a.ii. Demographic Information [5 points] Provide demographic information about your targeted community including pertinent indicators of population, unemployment, poverty, minorities, and income such as those shown in the suggested table below, and clearly cite the sources of your data.		5		
1.a.iii. Description of Brownfields [10 points] Describe the brownfields sites in your targeted community. Include information on the nature and extent of your brownfields (such as past land uses and site activities, potentially related environmental issues or contaminants, and current conditions), real or perceived negative environmental impacts associated with the brownfields, and brownfields proximity to the targeted community.		10		
1.a.iv. Cumulative Environmental Issues [5 points] In addition to the presence of brownfield sites, provide a summary (using available information) of other various cumulative environmental issues (e.g. siting of power plants, incinerators, industry, landfills, congested highways, or other sources of air, water and land pollution) or other environmental justice concerns (such as overburdening from existing sources of pollution) which may be present.		4		
V.B.1.b. Impacts on Targeted Community [10 points]	Strengths (Reasons for awarding points) Weaknesses (Reasons for not awarding points)	8	-	

Ranking Criteria			Original Score	Score Change	
<p>Using existing available information, please respond to the items below:</p> <ul style="list-style-type: none"> • Discuss impacts the brownfields have on public health or welfare of your targeted community. • Provide information describing the threats to health and welfare to sensitive groups in the targeted community who are potentially subject to the environmental exposures, including brownfields. (Please refer to FAQs for information on sensitive populations.) • Describe how cumulative environmental and/or brownfield issues have disproportionately impacted your targeted community. 			8		
<p>V.B.1.c. Financial Need [15 points]</p> <p>1.c.i. Economic Conditions [5 points]</p> <p>Describe why you, as the applicant, need this funding and are unable to draw on other sources of funding because of a small population, low income or other factors of the targeted community.</p> <p>Describe how local economic conditions may have been made worse due to industrial decline, plant closures, natural disasters, or other significant economic disruptions.</p>	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	15	-	
			5		

Ranking Criteria		Original Score	Score Change	
1.c.ii. Economic Effects of Brownfields (10 points) Elaborate on the demographic table above (Section V.B.1.a) and discuss the key economic effects (e.g., reduced tax base, lost jobs and business opportunities, depressed property values, ongoing costs to secure vacant properties, etc.) of the brownfields on the targeted community. Describe other economic effects associated with brownfields such as blight, property vacancy, community disinvestment, burden on municipal services, etc. To the extent that this discussion may include quantitative estimates and statistics, clearly cite the sources of such data.		10		
V.B.2. PROJECT DESCRIPTION AND FEASIBILITY OF SUCCESS [50 points] This section of your proposal describes your project and how it will be implemented. This section should demonstrate the feasibility of the project you will fund with this grant, and the extent to which the grant will stimulate the availability of other funds for environmental assessment or remediation, and the subsequent reuse of the target area in which the brownfield site(s) is located. Proposals will be evaluated, as further described below, on the quality and extent to which you demonstrate: <ul style="list-style-type: none"> - How your project will further the targeted community's land use and revitalization plans or vision; - a reasonable approach and methodology to achieve project goals, and expend funds in a timely and efficient manner; - a realistic basis for project costs; - a reasonable plan to track and measure project progress; and - the availability of, and access to, sufficient resources to complete the project. All proposals should demonstrate how the majority of grant funds are allocated for tasks directly associated with environmental site assessments. Site-specific proposals should demonstrate how the task descriptions and budget justify the need for the amount of funding requested for the proposed site. Coalition proposals should demonstrate how the grant funds will address a minimum of five sites as well as sites located in each coalition member's jurisdiction.				
Criteria	Comments	Criterion Score	Score Change (e.g., -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.2.a. Project Description, Project Timing and Site Selection [25 points]	Strengths (Reasons for awarding points) 2.a.i. Project Description (15 points) Describe the project that will be funded under this grant and how the project aligns with the targeted community's land use and revitalization plans. In addition to the description of the grant-funded assessment work, describe the redevelopment strategy or projected redevelopment for the property or properties that are assessed.	23		
		15		
2.a.ii. Project Timing (5 points) Describe your approach for implementing and executing key project activities within the three year period of performance. Specifically address the timing of key project activities (including contractor procurement, site selection, and securing site access) and state who will be responsible for implementing/completing those activities.		5		
2.a.iii. Site Selection (5 points) For community-wide proposals, describe the process for prioritizing and selecting sites to assess, and for obtaining access to those sites. OR For assessment coalition proposals, describe the proposed governance structure amongst your coalition partners which be implemented to prioritize and select sites to assess, and the process for obtaining access to those sites. OR For site-specific assessment proposals describe the existing conditions of the subject property including anticipated levels of contamination, size, and/or status of ownership of the site.		3		
V.B.2.b. Task Descriptions and Budget Table [20 points]	Strengths (Reasons for awarding points) 2.b.i. Task Descriptions (15 points) List the tasks required to implement the proposed project, including the work that will take place under each grant-funded task and any additional work or services necessary to carry out the project that will be funded by sources other than this grant. Identify and enumerate specific outputs from the project, which may include, but are not limited to: Phase I environmental site assessments, Phase II environmental site assessments, site cleanup plans, area-wide plans, or site inventories [Refer to Section I.F.1 for an explanation of outputs.] Provide a cost estimate for each grant-funded task, which describes the basis for the estimated costs, and specifies costs by the budget categories shown in the table below. Applicants requesting hazardous substance and petroleum funding in the same proposal must distinguish hazardous substance related tasks from petroleum related tasks. Where appropriate, present unit costs and quantify work products (e.g., Contractual Costs: Conduct Phase 1 assessments on five sites at a cost of \$2,500 each for a total of \$12,500). Explain any costs that appear to be atypical (i.e., unusually high or low). Do not include tasks for activities that are ineligible uses of funds under EPA's assessment grant (e.g., land acquisition, building demolition that is not necessary to assess contamination at the site, building or site preparation, or administrative costs, such as indirect costs). Discuss how you plan to track and measure your progress in achieving the project results (outcomes and outputs).	15		
		10		

Ranking Criteria			Original Score	Score Change	
2.b.ii. Budget Table (5 points) The table format below can be used to present the allocation of EPA grant funds to the specific tasks described above. Specify the costs by budget category. Include ONLY EPA grant funds in this table. Activities not supported by the grant should not be included in the budget table. Applicants requesting hazardous substance and petroleum funding in the same proposal must provide either two separate budget tables, or two separate line items within one budget table, which distinguish hazardous substance funds from petroleum funds. Note: EPA encourages the use of the table format below.			5		
V.B.2.c. Ability to Leverage (5 Points) Describe other sources of funding or resources that you have, or may be seeking, to ensure the successful revitalization of brownfields sites assessed with this grant. This should include public or private resources (beyond this grant) to achieve the assessment, cleanup, and/or redevelopment needs of the brownfields sites. Attach copies of any letters or documentation to substantiate firm commitments of leveraged funding. If you are not yet able to identify sources of leveraged funding needed for this project, then provide a recent example where you or your project partners have successfully leveraged resources to achieve an environmental or revitalization goal of your community (not necessarily on a brownfields site).			Weaknesses (Reasons for not awarding points) 4	-	
V.B.3. COMMUNITY ENGAGEMENT AND PARTNERSHIPS (35 points) This section of your proposal demonstrates how you will inform involve and inform the community and other stakeholders during the planning and implementation of your project. Your responses to the criteria will also explain how your proposed community engagement plan will meet the needs of the targeted community identified in the Community Need (Section V.B.1) portion of your proposal and identify the stakeholders and partners necessary to achieve the benefits discussed in Project Benefits (Section V.B.4). Proposals will be evaluated on the quality and extent to which they: - demonstrate actions or plans to effectively involve and inform the targeted community and relevant stakeholders; - identify the relevancy of the local/state/tribal environmental authority to the project; - identify roles of other relevant governmental partnerships; and - identify the relevant roles of community organizations and affirm their involvement in the project through commitment letters. Community-wide proposals should demonstrate how the whole community, not just localized groups directly affected by a site or sites, has provided input from the project inception and will be engaged throughout the project. Site-Specific proposals should discuss and demonstrate meaningful efforts to involve and inform community groups or representatives directly affected by the site, in addition to the broader community. Coalition proposals should demonstrate how all communities addressed through this project have provided input from the beginning of the project, and will be engaged and informed throughout the project. Coalition proposals should demonstrate that the grant recipient will ensure that community engagement is tailored specifically to the needs of each targeted community and coalition member.			33		
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.3.a. Plan for Involving Targeted Community & Other Stakeholders; and Communicating Project Progress (15 points)	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	13	0	
3.a.i. Community Involvement Plan (10 points) Discuss your plan for involving the targeted community and other stakeholders (such as neighborhood organizations, citizens groups, property owners, lenders, business organizations and developers) in the planning and implementation of your project (which may include project planning, site selection for assessments, cleanup decisions, and reuse planning).			9		
3.a.ii. Communicating Progress (5 points) Describe your plans for communicating the progress of your project to community members. Also, describe how the identified communication plans are appropriate and effective for the targeted community(ies). <i>Note: Applicants may address this criterion by various means that show meaningful public engagement where information is shared and views and input are actively solicited, including public meetings, webinars, use of media, and internet forums. Applicants must demonstrate how they will engage the targeted community in meaningful ways to ensure success of the proposed project.</i>			4		
V.B.3.b. Partnerships with Government Agencies (10 points)	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	10	0	
3.b.i. Local/State/Tribal Environmental Authority (5 points) Please identify and provide information on the agency which runs the relevant brownfields, voluntary cleanup or other similar program at the local/state/tribal level (i.e. the environmental agency and/or health agency).			5		
3.b.ii. Other Governmental Partnerships (5 points) Identify and provide information on other relevant federal, state, and/or local governmental agencies with which you will partner during your assessment project (e.g., EPA, DOT, HUD, a health agency).			5		
V.B.3.c. Partnerships with Community Organizations (10 points)	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	10	0	
3.c.i. Community Organization Description & Role (5 points) Include a description of each community organization involved in your project, as well as, their role in and commitments to the planning and implementation of the project. EPA may conduct reference checks to ensure that organizations identified are supportive and involved with the brownfields project.			5		

Ranking Criteria		Original Score	Score Change	
3.c.ii. Letters of Commitment (5 points) Attach current letters to the proposal from all of the community organizations you have discussed. These letters should discuss their support for the project, and describe and affirm their roles and commitments to the planning and implementation of the project. The numbers of partners is not as important as the contributions and the relevance of their organization.		5		
V.B.4. PROJECT BENEFITS (25 points) This section of your proposal describes the anticipated outcomes and benefits expected from your project in the context of the needs you discussed in the Community Need (Section V.B.1), the broader planning efforts as discussed in the Project Description (Section V.B.2), including sustainable redevelopment and the near-term efforts to support sustainable environmental practices in the community. It will also describe how the outcomes of this assessment work will contribute to the community plan for the revitalization of brownfields sites. Proposals will be evaluated on the quality and extent to which they demonstrate the potential of the project, or the development plan for the project area, to realize significant outcomes and benefits to the health/welfare and environment of the community, facilitate environmentally sustainable redevelopment planning and equitable development, and stimulate economic or non-economic benefits.		25	-	
Criteria	Comments	Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.4.a. Health and/or Welfare and Environment (10 points)		10		
4.a.i. Health and/or Welfare Benefits (5 points) Describe the health and/or welfare benefits anticipated from this grant (or broader project), and how these benefits will address the health and/or welfare challenges discussed in the Community Need section of your narrative (Section V.B.1).		5		
4.a.ii. Environmental Benefits (5 points) Describe the environmental benefits anticipated from this grant (or broader project), and how these benefits will address the environmental challenges discussed in the Community Need section of your narrative (Section V.B.1).		5		
V.B.4.b. Environmental Benefits from Infrastructure Reuse/Sustainable Reuse (8 points)		8		
4.b.i. Policies, Planning, and Other Tools (5 points) Provide examples of how you will use your community or organization's policies, ordinances, planning or other tools to foster and implement sustainable development outcomes, including the use of existing infrastructure, for sites addressed with this grant. Examples of sustainable development practices are listed in Section I.D of these guidelines.		5		
4.b.ii. Integrating Equitable Development or Livability Principles (3 points) Describe how your approach to address and revitalize brownfield sites will incorporate equitable development practices or the HUD-DOT-EPA Livability Principles, such as improved transportation choices, affordable housing, and other considerations as described in Section I.D of these guidelines.		3		
V.B.4.c. Economic and Community Benefits (long-term benefits) (7 points)		7		
4.c.i. Economic or Other Benefits (5 points) Discuss potential outcomes and economic benefits, such as increased employment and expanded tax base, which may be achieved through the redevelopment of sites assessed under this grant (be as specific as possible). or discuss non-economic benefits associated with sites to be reused for greenspace or other not-for-profit activities. Examples may include areas redeveloped for uses such as parks, recreation areas, greenways, environmental buffers and other not-for-profit, governmental or charitable organization spaces libraries, schools, health centers, community centers, fire stations, etc.		5		
4.c.ii. Job Creation Potential, Partnerships with Workforce Development Programs (2 points) Describe any planned efforts to promote local hiring and procurement or link members of the community to potential employment opportunities in brownfields assessment, cleanup, or redevelopment related to your proposed projects. Such efforts may include, but are not limited to partnering with local workforce development entities or Brownfields job training grantees.		2		
General Comments (Optional) Reviewers may include any general comments on the applicant's response to the Ranking criteria. These comments will not impact subcriteria scores or the final Ranking score.				

FY2016 - National Brownfields Grant Proposal Evaluation - Assessment

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Proposal Number (use format R01-16-A-001):	R04-16-A-073	Ranking Criteria Score: (max. points 160)	Post-Discussion Score:	Post-Discussion Notes
Applicant Name:	City of Brooksville			
State:	Florida			
Reviewer's Name:				
Reviewer's Organization:	US EPA Region 6			
Date:	3/10/2016	127	127	

Note: The Ranking Criteria Score does not include the Programmatic Capability Score.

Scores should be expressed in whole numbers only. Document score decisions below and provide substantive comments that provide the basis for your score.

Ranking Criteria	Total Score Change
[refer to the Guidelines for additional information on all ranking criteria]	-

Ranking Criteria	Original Score	Score Change	Post-Discussion Notes																				
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		5		

Ranking Criteria			Original Score	Score Change	
1.c.ii. Economic Effects of Brownfields (10 points) Elaborate on the demographic table above (Section V.B.1.a) and discuss the key economic effects (e.g. reduced tax base, lost jobs and business opportunities, depressed property values, ongoing costs to secure vacant properties, etc.) of the brownfields on the targeted community. Describe other economic effects associated with brownfields such as blight, property vacancy, community disinvestment, burden on municipal services, etc. To the extent that this discussion may include quantitative estimates and statistics, clearly cite the sources of such data.			10		
V.B.2. PROJECT DESCRIPTION AND FEASIBILITY OF SUCCESS [50 points] This section of your proposal describes your project and how it will be implemented. This section should demonstrate the feasibility of the project you will fund with this grant, and the extent to which the grant will stimulate the availability of other funds for environmental assessment or remediation, and the subsequent reuse of the target area in which the brownfield site(s) is located. Proposals will be evaluated, as further described below, on the quality and extent to which you demonstrate: - How your project will further the targeted community's land use and revitalization plans or vision; - a reasonable approach and methodology to achieve project goals, and expend funds in a timely and efficient manner; - a realistic basis for project costs; - a reasonable plan to track and measure project progress, and - the availability of, and access to, sufficient resources to complete the project. All proposals should demonstrate how the majority of grant funds are allocated for tasks directly associated with environmental site assessments. Site-specific proposals should demonstrate how the task descriptions and budget justify the need for the amount of funding requested for the proposed site. Coalition proposals should demonstrate how the grant funds will address a minimum of five sites as well as sites located in each coalition member's jurisdiction.			26		
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.2.a. Project Description, Project Timing and Site Selection [25 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	13		
2.a.i. Project Description (15 points) Describe the project that will be funded under this grant and how the project aligns with the targeted community's land use and revitalization plans. In addition to the description of the grant-funded assessment work, describe the redevelopment strategy or projected redevelopment for the property or properties that are assessed.			7		
2.a.ii. Project Timing (5 points) Describe your approach for implementing and executing key project activities within the three year period of performance. Specifically address the timing of key project activities (including contractor procurement, site selection, and securing site access) and state who will be responsible for implementing/completing those activities.			2		
2.a.iii. Site Selection (5 points) For community-wide proposals, describe the process for prioritizing and selecting sites to assess, and for obtaining access to those sites. OR For assessment coalition proposals, describe the proposed governance structure amongst your coalition partners which be implemented to prioritize and select sites to assess, and the process for obtaining access to those sites. OR For site-specific assessment proposals describe the existing conditions of the subject property including anticipated levels of contamination, size, and/or status of ownership of the site.			4		
V.B.2.b. Task Descriptions and Budget Table [20 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	11		

Ranking Criteria		Original Score	Score Change	
2.b.i. Task Descriptions (15 points) List the tasks required to implement the proposed project, including the work that will take place under each grant-funded task and any additional work or services necessary to carry out the project that will be funded by sources other than this grant. Identify and enumerate specific outputs from the project, which may include, but are not limited to, Phase I environmental site assessments, Phase II environmental site assessments, site cleanup plans, area-wide plans, or site inventories. [Refer to Section I.F.1 for an explanation of outputs.] Provide a cost estimate for each grant-funded task, which describes the basis for the estimated costs, and specifies costs by the budget categories shown in the table below. Applicants requesting hazardous substance and petroleum funding in the same proposal must distinguish hazardous substance related tasks from petroleum related tasks. Where appropriate, present unit costs and quantify work products (e.g., Contractual Costs: Conduct Phase 1 assessments on five sites at a cost of \$2,500 each for a total of \$12,500). Explain any costs that appear to be atypical (i.e., unusually high or low). Do not include tasks for activities that are ineligible uses of funds under EPA's assessment grant (e.g., land acquisition, building demolition that is not necessary to assess contamination at the site, building or site preparation, or administrative costs, such as indirect costs). Discuss how you plan to track and measure your progress in achieving the project results (outcomes and outputs).		8		

Ranking Criteria			Original Score	Score Change	
2.b.ii. Budget Table (5 points) The table format below can be used to present the allocation of EPA grant funds to the specific tasks described above. Specify the costs by budget category. Include ONLY EPA grant funds in this table. Activities not supported by the grant should not be included in the budget table. Applicants requesting hazardous substance and petroleum funding in the same proposal must provide either two separate budget tables, or two separate line items within one budget table, which distinguish hazardous substance funds from petroleum funds. Note: EPA encourages the use of the table format below.			3		
V.B.2.c. Ability to Leverage (5 Points) Describe other sources of funding or resources that you have, or may be seeking, to ensure the successful revitalization of brownfields sites assessed with this grant. This should include public or private resources (beyond this grant) to achieve the assessment, cleanup, and/or redevelopment needs of the brownfields sites. Attach copies of any letters or documentation to substantiate firm commitments of leveraged funding. If you are not yet able to identify sources of leveraged funding needed for this project, then provide a recent example where you or your project partners have successfully leveraged resources to achieve an environmental or revitalization goal of your community (not necessarily on a brownfields site).			2		
V.B.3. COMMUNITY ENGAGEMENT AND PARTNERSHIPS (35 points) This section of your proposal demonstrates how you will inform involve and inform the community and other stakeholders during the planning and implementation of your project. Your responses to the criteria will also explain how your proposed community engagement plan will meet the needs of the targeted community identified in the Community Need (Section V.B.1) portion of your proposal and identify the stakeholders and partners necessary to achieve the benefits discussed in Project Benefits (Section V.B.4). Proposals will be evaluated on the quality and extent to which they: - demonstrate actions or plans to effectively involve and inform the targeted community and relevant stakeholders; - identify the relevancy of the local/state/tribal environmental authority to the project; - identify roles of other relevant governmental partnerships; and - identify the relevant roles of community organizations and affirm their involvement in the project through commitment letters. Community-wide proposals should demonstrate how the whole community, not just localized groups directly affected by a site or sites, has provided input from the project inception and will be engaged throughout the project. Site-Specific proposals should discuss and demonstrate meaningful efforts to involve and inform community groups or representatives directly affected by the site, in addition to the broader community. Coalition proposals should demonstrate how all communities addressed through this project have provided input from the beginning of the project, and will be engaged and informed throughout the project. Coalition proposals should demonstrate that the grant recipient will ensure that community engagement is tailored specifically to the needs of each targeted community and coalition member.			31		
Criteria	Comments		Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.3.a. Plan for Involving Targeted Community & Other Stakeholders; and Communicating Project Progress (15 points)			13	0	
3.a.i. Community Involvement Plan (10 points) Discuss your plan for involving the targeted community and other stakeholders (such as neighborhood organizations, citizens groups, property owners, lenders, business organizations and developers) in the planning and implementation of your project (which may include project planning, site selection for assessments, cleanup decisions, and reuse planning).			9		
3.a.ii. Communicating Progress (5 points) Describe your plans for communicating the progress of your project to community members. Also, describe how the identified communication plans are appropriate and effective for the targeted community(ies). <i>Note: Applicants may address this criterion by various means that show meaningful public engagement where information is shared and views and input are actively solicited, including public meetings, webinars, use of media, and internet forums. Applicants must demonstrate how they will engage the targeted community in meaningful ways to ensure success of the proposed project.</i>			4		
V.B.3.b. Partnerships with Government Agencies (10 points)			8	0	
3.b.i. Local/State/Tribal Environmental Authority (5 points) Please identify and provide information on the agency which runs the relevant brownfields, voluntary cleanup or other similar program at the local/state/tribal level (i.e., the environmental agency and/or health agency).			5		
3.b.ii. Other Governmental Partnerships (5 points) Identify and provide information on other relevant federal, state, and/or local governmental agencies with which you will partner during your assessment project (e.g., EPA, DOT, HUD, a health agency).			3		
V.B.3.c. Partnerships with Community Organizations (10 points)			10	0	
3.c.i. Community Organization Description & Role (5 points) Include a description of each community organization involved in your project, as well as, their role in and commitments to the planning and implementation of the project. EPA may conduct reference checks to ensure that organizations identified are supportive and involved with the brownfields project.			5		

Ranking Criteria		Original Score	Score Change	
3.c.ii. Letters of Commitment (5 points) Attach current letters to the proposal from all of the community organizations you have discussed. These letters should discuss their support for the project, and describe and affirm their roles and commitments to the planning and implementation of the project. The numbers of partners is not as important as the contributions and the relevance of their organization.		5		
V.B.4. PROJECT BENEFITS (25 points) This section of your proposal describes the anticipated outcomes and benefits expected from your project in the context of the needs you discussed in the Community Need (Section V.B.1), the broader planning efforts as discussed in the Project Description (Section V.B.2), including sustainable redevelopment and the near-term efforts to support sustainable environmental practices in the community. It will also describe how the outcomes of this assessment work will contribute to the community plan for the revitalization of brownfields sites. Proposals will be evaluated on the quality and extent to which they demonstrate the potential of the project, or the development plan for the project area, to realize significant outcomes and benefits to the health/welfare and environment of the community, facilitate environmentally sustainable redevelopment planning and equitable development, and stimulate economic or non-economic benefits.		22	-	
Criteria	Comments	Criterion Score	Score Change (e.g. -1, +2)	Post-Discussion Notes: REASON for Score Change
V.B.4.a. Health and/or Welfare and Environment (10 points)	Strengths (Reasons for awarding points)	9		
4.a.i. Health and/or Welfare Benefits (5 points) Describe the health and/or welfare benefits anticipated from this grant (or broader project), and how these benefits will address the health and/or welfare challenges discussed in the Community Need section of your narrative (Section V.B.1).		4		
4.a.ii. Environmental Benefits (5 points) Describe the environmental benefits anticipated from this grant (or broader project), and how these benefits will address the environmental challenges discussed in the Community Need section of your narrative (Section V.B.1).		5		
V.B.4.b. Environmental Benefits from Infrastructure Reuse/Sustainable Reuse (8 points)		8		
4.b.i. Policies, Planning, and Other Tools (5 points) Provide examples of how you will use your community or organization's policies, ordinances, planning or other tools to foster and implement sustainable development outcomes, including the use of existing infrastructure, for sites addressed with this grant. Examples of sustainable development practices are listed in Section I.D. of these guidelines.		5		
4.b.ii. Integrating Equitable Development or Livability Principles (3 points) Describe how your approach to address and revitalize brownfield sites will incorporate equitable development practices or the HUD-DOT-EPA Livability Principles, such as improved transportation choices, affordable housing, and other considerations as described in Section I.D. of these guidelines.		3		
V.B.4.c. Economic and Community Benefits (long-term benefits) (7 points)	Strengths (Reasons for awarding points)	5	-	
4.c.i. Economic or Other Benefits (5 points) Discuss potential outcomes and economic benefits, such as increased employment and expanded tax base, which may be achieved through the redevelopment of sites assessed under this grant (be as specific as possible). or discuss non-economic benefits associated with sites to be reused for greenspace or other not-for-profit activities. Examples may include areas redeveloped for uses such as parks, recreation areas, greenways, environmental buffers and other not-for-profit, governmental or charitable organization spaces libraries, schools, health centers, community centers, fire stations, etc.		3		
4.c.ii. Job Creation Potential: Partnerships with Workforce Development Programs (2 points) Describe any planned efforts to promote local hiring and procurement or link members of the community to potential employment opportunities in brownfields assessment, cleanup, or redevelopment related to your proposed projects. Such efforts may include, but are not limited to partnering with local workforce development entities or Brownfields job training grantees.		2		
General Comments (Optional) Reviewers may include any general comments on the applicant's response to the Ranking criteria. These comments will not impact subcriteria scores or the final Ranking score.				

	A	B	C	D
1	FY2016 - National Brownfields Grant Proposal Evaluation - Assessment			
2	INSTRUCTIONS: To logically navigate through this form, enter the "Tab" keys. This will move you through the form on a question-by-question basis. If you hit the "Enter" key, you will be moved through the form vertically, which will no longer prompt you to answer questions on a question-by-question basis.			
3	Proposal Number (use format R01-16-A-001):	R04-16-A-073		Ranking Criteria Score: (max. points 160)
4	Applicant Name:	City of Brooksville		
5	State:	Florida		
6	Reviewer's Name:			
7	Reviewer's Organization:	Region 4		
8	Date:	2/19/2016		
9				139
10				
11	Scores should be expressed in whole numbers only. Document score decisions below and provide substantive comments that provide the basis for your score.			
12				
13	Ranking Criteria			
14	[refer to the Guidelines for additional information on all ranking criteria]			
15				
16	Ranking Criteria			Original Score
17	V.B.1. COMMUNITY NEED [50 points] This section of your proposal provides the context for your project. The needs defined in this section should provide the foundation of your later discussion of the brownfields project, planned community engagement and partnerships, and the ways the project will ultimately benefit your targeted community (both outputs and outcomes). This section of your narrative should identify your targeted community, as well as the community's brownfield issues and the impacts they have on the targeted community in which they are located. This section should also present the environmental, health and/or welfare, and economic challenges faced by the targeted community as related to its brownfields. Proposals will be evaluated on the quality and extent to which you have presented a compelling picture of your brownfield(s) and the needs of your targeted community. All proposals should demonstrate how the grant will serve a community(ies) to address or facilitate the identification and reduction of threats to the health or welfare of children, pregnant women, minority or low-income communities, or other sensitive populations; and will serve a community(ies) that is unable to draw on other sources of funding because of the small population or low income of the community. Coalition proposals should demonstrate how the grant will serve coalition partners and communities that would otherwise not have access to resources to address brownfields. For example, a state or county may put together a coalition that includes small communities that do not have the capacity to apply for brownfields funding on their own.			41

	A	B	C	D
16	Ranking Criteria			Original Score
18	Criteria	Comments		Criterion Score
19	V.B.1.a. Targeted Community and Brownfields (25 points)	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	25
20	1.a.i. Targeted Community Description (5 points) Include a brief description of your city, town, or geographic area to provide the reader some background on its cultural and industrial history that establishes the context for your brownfield challenges. Within this geographic area, identify and describe the targeted community where you plan to perform assessment activities, such as a neighborhood, district, corridor, census tract, or other locality around which your project will focus.			5
21	1.a.ii. Demographic Information (5 points) Provide demographic information about your targeted community including pertinent indicators of population, unemployment, poverty, minorities, and income such as those shown in the suggested table below, and clearly cite the sources of your data.			5
22	1.a.iii. Description of Brownfields (10 points) Describe the brownfields sites in your targeted community. Include information on the: nature and extent of your brownfields (such as past land uses and site activities, potentially related environmental issues or contaminants, and current conditions), real or perceived negative environmental impacts associated with the brownfields, and brownfields' proximity to the targeted community.			10

	A	B	C	D
16	Ranking Criteria			Original Score
23	1.a.iv. Cumulative Environmental Issues (5 points) In addition to the presence of brownfield sites, provide a summary (using available information) of other various cumulative environmental issues (e.g., siting of power plants, incinerators, industry, landfills, congested highways, or other sources of air, water and land pollution) or other environmental justice concerns (such as overburdening from existing sources of pollution) which may be present.*			5
24	V.B.1.b. Impacts on Targeted Community (10 points) Using existing available information, please respond to the items below. <ul style="list-style-type: none"> • Discuss impacts the brownfields have on public health or welfare of your targeted community. • Provide information describing the threats to health and welfare to sensitive groups in the targeted community who are potentially subject to the environmental exposures, including brownfields. (Please refer to FAQs for information on sensitive populations.) • Describe how cumulative environmental and/or brownfield issues have disproportionately impacted your targeted community. 			7
25				7
26	V.B.1.c. Financial Need (15 points)	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	9

	A	B	C	D
16	Ranking Criteria			Original Score
27	1.c.1. Economic Conditions (5 points) Describe why you, as the applicant, need this funding and are unable to draw on other sources of funding because of a small population, low income or other factors of the targeted community. Describe how local economic conditions may have been made worse due to industrial decline, plant closures, natural disasters, or other significant economic disruptions.			
				2

	A	B	C	D
16	Ranking Criteria			Original Score
	1.c.ii. Economic Effects of Brownfields (10 points) Elaborate on the demographic table above (Section V.B.1.a) and discuss the key economic effects (e.g. reduced tax base, lost jobs and business opportunities, depressed property values, ongoing costs to secure vacant properties, etc.) of the brownfields on the targeted community. Describe other economic effects associated with brownfields such as blight, property vacancy, community disinvestment, burden on municipal services etc. To the extent that this discussion may include quantitative estimates and statistics, clearly cite the sources of such data.			7
28				
	V.B.2. PROJECT DESCRIPTION AND FEASIBILITY OF SUCCESS [50 points] This section of your proposal describes your project and how it will be implemented. This section should demonstrate the feasibility of the project you will fund with this grant, and the extent to which the grant will stimulate the availability of other funds for environmental assessment or remediation, and the subsequent reuse of the target area in which the brownfield site(s) is located. Proposals will be evaluated, as further described below, on the quality and extent to which you demonstrate: - How your project will further the targeted community's land use and revitalization plans or vision; - a reasonable approach and methodology to achieve project goals, and expend funds in a timely and efficient manner; - a realistic basis for project costs; - a reasonable plan to track and measure project progress; and - the availability of, and access to, sufficient resources to complete the project. All proposals should demonstrate how the majority of grant funds are allocated for tasks directly associated with environmental site assessments. Site-specific proposals should demonstrate how the task descriptions and budget justify the need for the amount of funding requested for the proposed site. Coalition proposals should demonstrate how the grant funds will address a minimum of five sites as well as sites located in each coalition member's jurisdiction.			41
29				
	Criteria	Comments		Criterion Score
30				
31	V.B.2.a. Project Description, Project Timing and Site Selection [25 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	20

	A	B	C	D
16	Ranking Criteria			Original Score
32	<p>2.a.i. Project Description (15 points)</p> <p>Describe the project that will be funded under this grant and how the project aligns with the targeted community's land use and revitalization plans. In addition to the description of the grant-funded assessment work, describe the redevelopment strategy or projected redevelopment for the property or properties that are assessed.</p>			10
33	<p>2.a.ii. Project Timing (5 points)</p> <p>Describe your approach for implementing and executing key project activities within the three year period of performance. Specifically address the timing of key project activities (including contractor procurement, site selection, and securing site access) and state who will be responsible for implementing/completing those activities.</p>			5
34	<p>2.a.iii. Site Selection (5 points)</p> <p>For community-wide proposals, describe the process for prioritizing and selecting sites to assess, and for obtaining access to those sites.</p> <p>OR</p> <p>For assessment coalition proposals, describe the proposed governance structure amongst your coalition partners which be implemented to prioritize and select sites to assess, and the process for obtaining access to those sites.</p> <p>OR</p> <p>For site-specific assessment proposals describe the existing conditions of the subject property including anticipated levels of contamination, size, and/or status of ownership of the site.</p>			5
35	V.B.2.b. Task Descriptions and Budget Table [20 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	16

	A	B	C	D
16	Ranking Criteria			Original Score
36	<p>2.b.i. Task Descriptions (15 points)</p> <p>List the tasks required to implement the proposed project, including the work that will take place under each grant-funded task and any additional work or services necessary to carry out the project that will be funded by sources other than this grant. Identify and enumerate specific outputs from the project, which may include, but are not limited to, Phase I environmental site assessments, Phase II environmental site assessments, site cleanup plans, area-wide plans, or site inventories. [Refer to Section I.F.1 for an explanation of outputs.]</p> <p>Provide a cost estimate for each grant-funded task, which describes the basis for the estimated costs, and specifies costs by the budget categories shown in the table below. Applicants requesting hazardous substance and petroleum funding in the same proposal must distinguish hazardous substance related tasks from petroleum related tasks. Where appropriate, present unit costs and quantify work products (e.g., Contractual Costs: Conduct Phase 1 assessments on five sites at a cost of \$2,500 each for a total of \$12,500). Explain any costs that appear to be atypical (i.e., unusually high or low).</p> <p>Do not include tasks for activities that are ineligible uses of funds under EPA's assessment grant (e.g., land acquisition, building demolition that is not necessary to assess contamination at the site, building or site preparation, or administrative costs, such as indirect costs).</p> <p>Discuss how you plan to track and measure your progress in achieving the project results (outcomes and outputs).</p>			
				11

	A	B	C	D
16	Ranking Criteria			Original Score
37	<p>2 b.ii. Budget Table (5 points)</p> <p>The table format below can be used to present the allocation of EPA grant funds to the specific tasks described above. Specify the costs by budget category. Include ONLY EPA grant funds in this table. Activities not supported by the grant should not be included in the budget table.</p> <p>Applicants requesting hazardous substance and petroleum funding in the same proposal must provide either two separate budget tables, or two separate line items within one budget table, which distinguish hazardous substance funds from petroleum funds.</p> <p>Note: EPA encourages the use of the table format below.</p>			5
38	V.B.2.c. Ability to Leverage [5 Points]			Weaknesses (Reasons for not awarding points)
39	<p>Describe other sources of funding or resources that you have, or may be seeking, to ensure the successful revitalization of brownfields sites assessed with this grant. This should include public or private resources (beyond this grant) to achieve the assessment, cleanup, and/or redevelopment needs of the brownfields sites. Attach copies of any letters or documentation to substantiate firm commitments of leveraged funding.</p> <p>If you are not yet able to identify sources of leveraged funding needed for this project, then provide a recent example where you or your project partners have successfully leveraged resources to achieve an environmental or revitalization goal of your community (not necessarily on a brownfields site).</p>			5

	A	B	C	D
16	Ranking Criteria			Original Score
40	V.B.3. COMMUNITY ENGAGEMENT AND PARTNERSHIPS [35 points] This section of your proposal demonstrates how you will inform involve and inform the community and other stakeholders during the planning and implementation of your project. Your responses to the criteria will also explain how your proposed community engagement plan will meet the needs of the targeted community identified in the Community Need (Section V.B.1) portion of your proposal and identify the stakeholders and partners necessary to achieve the benefits discussed in Project Benefits (Section V.B.4). Proposals will be evaluated on the quality and extent to which they: - demonstrate actions or plans to effectively involve and inform the targeted community and relevant stakeholders; - identify the relevancy of the local/state/tribal environmental authority to the project; - identify roles of other relevant governmental partnerships; and - identify the relevant roles of community organizations and affirm their involvement in the project through commitment letters. Community-wide proposals should demonstrate how the whole community, not just localized groups directly affected by a site or sites, has provided input from the project inception and will be engaged throughout the project. Site-Specific proposals should discuss and demonstrate meaningful efforts to involve and inform community groups or representatives directly affected by the site, in addition to the broader community. Coalition proposals should demonstrate how all communities addressed through this project have provided input from the beginning of the project, and will be engaged and informed throughout the project. Coalition proposals should demonstrate that the grant recipient will ensure that community engagement is tailored specifically to the needs of each targeted community and coalition member.			33
41	Criteria	Comments		Criterion Score
42	V.B.3.a. Plan for Involving Targeted Community & Other Stakeholders; and Communicating Project Progress [15 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	13
43	3.a.i. Community Involvement Plan (10 points) Discuss your plan for involving the targeted community and other stakeholders (such as neighborhood organizations, citizens groups, property owners, lenders, business organizations and developers) in the planning and implementation of your project (which may include project planning, site selection for assessments, cleanup decisions, and reuse planning).			8

	A	B	C	D
15	Ranking Criteria			Original Score
44	3.a.ii. Communicating Progress (5 points) Describe your plans for communicating the progress of your project to community members. Also, describe how the identified communication plans are appropriate and effective for the targeted community(ies). <i>Note: Applicants may address this criterion by various means that show meaningful public engagement where information is shared and views and input are actively solicited, including public meetings, webinars, use of media, and internet forums. Applicants must demonstrate how they will engage the targeted community in meaningful ways to ensure success of the proposed project.</i>			5
45	V.B.3.b. Partnerships with Government Agencies [10 points]		Weaknesses (Reasons for not awarding points)	10
46	3.b.i. Local/State/Tribal Environmental Authority (5 points) Please identify and provide information on the agency which runs the relevant brownfields, voluntary cleanup or other similar program at the local/state/tribal level (i.e., the environmental agency and/or health agency).			5
47	3.b.ii. Other Governmental Partnerships (5 points) Identify and provide information on other relevant federal, state, and/or local governmental agencies with which you will partner during your assessment project. (e.g., EPA, DOT, HUD, a health agency).			5
48	V.B.3.c. Partnerships with Community Organizations [10 points]		Weaknesses (Reasons for not awarding points)	10
49	3.c.i. Community Organization Description & Role (5 points) Include a description of each community organization involved in your project, as well as, their role in and commitments to the planning and implementation of the project. EPA may conduct reference checks to ensure that organizations identified are supportive and involved with the brownfields project.			5

	A	B	C	D
16	Ranking Criteria			Original Score
50	3.c.ii. Letters of Commitment (5 points) Attach current letters to the proposal from all of the community organizations you have discussed. These letters should discuss their support for the project, and describe and affirm their roles and commitments to the planning and implementation of the project. The numbers of partners is not as important as the contributions and the relevance of their organization.			5
51	V.B.4. PROJECT BENEFITS [25 points] This section of your proposal describes the anticipated outcomes and benefits expected from your project in the context of the needs you discussed in the Community Need (Section V.B.1), the broader planning efforts as discussed in the Project Description (Section V.B.2), including sustainable redevelopment and the near-term efforts to support sustainable environmental practices in the community. It will also describe how the outcomes of this assessment work will contribute to the community plan for the revitalization of brownfields sites. Proposals will be evaluated on the quality and extent to which they demonstrate the potential of the project, or the development plan for the project area, to realize significant outcomes and benefits to the health/welfare and environment of the community, facilitate environmentally sustainable redevelopment planning and equitable development, and stimulate economic or non-economic benefits.			24
52	Criteria	Comments		Criterion Score
53	V.B.4.a. Health and/or Welfare and Environment [10 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	10
54	4.a.i. Health and/or Welfare Benefits (5 points) Describe the health and/or welfare benefits anticipated from this grant (or broader project), and how these benefits will address the health and/or welfare challenges discussed in the Community Need section of your narrative (Section V.B.1).			5
55	4.a.ii. Environmental Benefits (5 points) Describe the environmental benefits anticipated from this grant (or broader project), and how these benefits will address the environmental challenges discussed in the Community Need section of your narrative (Section V.B.1).			5
56	V.B.4.b. Environmental Benefits from Infrastructure Reuse/Sustainable Reuse [8 points]	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	8

	A	B	C	D
16	Ranking Criteria			Original Score
57	4.b.i. Policies, Planning, and Other Tools (5 points) Provide examples of how you will use your community or organization's policies, ordinances, planning or other tools to foster and implement sustainable development outcomes, including the use of existing infrastructure, for sites addressed with this grant. Examples of sustainable development practices are listed in Section I.D of these guidelines.			5
58	4.b.ii. Integrating Equitable Development or Livability Principles (3 points) Describe how your approach to address and revitalize brownfield sites will incorporate equitable development practices or the HUD-DOT-EPA Livability Principles, such as improved transportation choices, affordable housing, and other considerations as described in Section I.D of these guidelines.			3
59	V.B.4.c. Economic and Community Benefits (long-term benefits) (7 points)	Strengths (Reasons for awarding points)	Weaknesses (Reasons for not awarding points)	6
60	4.c.i. Economic or Other Benefits (5 points) Discuss potential outcomes and economic benefits, such as increased employment and expanded tax base, which may be achieved through the redevelopment of sites assessed under this grant (be as specific as possible); or discuss non-economic benefits associated with sites to be reused for greenspace or other not-for-profit activities. Examples may include areas redeveloped for uses such as parks, recreation areas, greenways, environmental buffers and other not-for-profit, governmental or charitable organization spaces libraries, schools, health centers, community centers, fire stations, etc.			5
61	4.c.ii. Job Creation Potential: Partnerships with Workforce Development Programs (2 points) Describe any planned efforts to promote local hiring and procurement or link members of the community to potential employment opportunities in brownfields assessment, cleanup, or redevelopment related to your proposed projects. Such efforts may include, but are not limited to partnering with local workforce development entities or Brownfields job training grantees.			1